

JERUSALEM UNIVERSITY COLLEGE

ACADEMIC CATALOGUE



JERUSALEM
UNIVERSITY COLLEGE
Institute of Holy Land Studies

2024-2025 ACADEMIC YEAR

Welcome,

There is no better place in the world than Jerusalem for studying the contexts of Scripture and the peoples of this Land. In so many ways, Israel will become your classroom, and we can't wait for you to engage it. On behalf of the Board of Directors, the faculty, and staff, it is my privilege to welcome you to Jerusalem University College. As an Evangelical Christian institution situated on Mount Zion, we take pride in the opportunity to provide rigorous and life-changing educational experiences for Graduate, Undergraduate, and non-credit seeking Laypersons.

To make the most of your studies at JUC, I encourage you to read thoroughly this Academic Catalogue as there will be useful information about your program. All students should plan to review the Academic Catalogue prior to the start of their first semester of study. They should keep it handy throughout their studies for reference purposes.

My prayer for you is that your studies at JUC, whether you are an in-residence student or online student, in a Short-Term course or Long-Term course, are impactful to your academic pursuits, teaching of Scripture, and ministerial service in the world.

With Great Expectation,



Rev. Dr. Oliver Hersey
President

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Mission

Jerusalem University College creates opportunities for students to deepen their knowledge of God and His Word through immersive study of the contexts of the biblical world and the Middle East, equipping them for academia, ministry, and global service.

Institutional Learning Objectives

1. A deepened knowledge of God and His Word through rigorous study of the biblical narrative conveyed in the Hebrew and Greek Scriptures resulting in a closer walk with God.
2. A robust and accurate understanding of the contexts of the biblical world gained through advanced field study in history, geography, culture, and archaeology of the Middle East.
3. An advanced ability of how to apply original contexts of the Bible to sound exegesis and meaningful interpretation in teaching.
4. A competency of appropriate biblical and/or modern Semitic languages, religions, and cultures achieved through immersive study and engagement in Jerusalem and the broader region.
5. A growth in personal sense of calling into, and preparation for academia, ministry, and/or global service through empowering Christian community.

History

Jerusalem University College (JUC) was founded by Dr. G. Douglas Young for the sake of offering Christian ministry leaders a university level opportunity to study God's word in the geographical and cultural contexts of Israel and other regions related to the Bible. The institution was first incorporated in the State of Minnesota as a non-profit corporation in 1957 under the name Israel-American Institute of Holy Land Studies. With a campus on 55 Street of the Prophets, the school began serving Graduate students desiring to deepen their understanding of God's Word. Ten years later, in 1967, soon after the Six-Day War, the Institute moved to its present location in the historic Bishop Gobat School, which had been located in what had been known as "no-man's land" between East and West Jerusalem since 1948.

Once the Institute was established on Mount Zion, the name changed again in 1976 to the Institute of Holy Land Studies, which is how the school is currently known locally in Israel. In 1996 we changed our global name to Jerusalem University College and that has also remained. Today, we are known in Israel as *HaMachon Americai* (The American Institute) and more broadly as "JUC" Jerusalem University College.

From the gardens of the university, students overlook the Hinnom Valley and the Montefiori section of Jerusalem. To the south and east, one can see the hills of the Judean Wilderness and remember the biblical and church history stories that took shape therein.

The founder of the school, the late President Emeritus Dr. G. Douglas Young, envisioned an educational experience in which students would study the Bible in the land of the Bible among the people of the Bible. The study of the biblical history, archaeology, historical geography, Hebrew, cultural and religious practices, and other related subjects were to become living learning experiences as the students walked the land, met the people, and interacted with the cultures of the Middle East. That vision continues to give focus to the mission of the university today.

There are three divisions of JUC's Christian education—the Graduate School, the Undergraduate Program, and non-credit Study Programs for laypersons seeking to deepen their ministerial impact. Additionally, the university remains a fruitful gathering place for scholars, alumni, and friends from around the world while also enjoying the respect of both the Jerusalem national and international communities.

While holding its Charter in the State of Minnesota, Jerusalem University College is registered in the State of Ohio as a 501(c)3 non-profit educational institution. Within Israel, the school was first incorporated in 1966 and is currently registered with the Registrar of Companies under the name *Machon Amerikai leHeqer Eretz Zvi, ba'am* as a private not-for-profit company. The name is rendered in English as the American Institute of Holy Land Studies.

Today, Jerusalem University College is directed by an elected board of directors who reside in the United States. In 2021, the board of directors appointed the 11th president, Rev. Dr. Oliver Hersey to lead a team of administrators and faculty in executing the mission.

Institutional Standing

Jerusalem University College was incorporated in the State of Minnesota as a non-profit corporation on 13 May 1957 under the name Israel-American Institute of Holy Land Studies. Today, Jerusalem University College is registered as a 501(c)3 non-profit educational institution in the State of Ohio. Similarly, as a non-profit, JUC is also part of the Great Commission Fund in Canada.

Within Israel, the school is registered with the Registrar of Companies under the name *Machon Amerikai leHeqer Eretz Zvi, ba'am*. since 17 November 1966 as a not-for-profit company. The name is commonly rendered in English as the American Institute of Holy Land Studies Ltd., or The American Institute for short.

The Department of Religious Communities of the Ministry of Interior, the Ministry of Religious Affairs, and the Ministry of Foreign Affairs recognizes the institution as an independent, degree-granting Christian school of higher education. The recognition is based on the *status quo* regulations in state-church relations that Israel inherited from the former Ottoman and British Mandate regimes in 1948, which themselves are rooted in the long tradition of religious autonomy and independence enjoyed by the various churches operating in the Holy Land.

To ensure the caliber of education remains high in Israel, the institution employs world renown experts to teach. Through these local experts, the institute is continually in contact with elite

scholars in fields related to biblical study. Being the only Evangelical institution in Jerusalem, the surrounding organizations and communities seek to work with us in our operations to educate students. Graduates from JUC continue to enroll at major institutions such as Cambridge University in England, Harvard, Brandeis, Johns Hopkins, University of Chicago, Bar Ilan University, The Hebrew University in Jerusalem, Oxford University in England, Princeton, and more.

The university maintain memberships or affiliations with organizations such as the Ecumenical Theological Research Fraternity in Israel, The Evangelical Theological Society, The Society of Biblical Literature, the Lanier Center for Archaeology, and the Caucus of Christian Allies of Israel.

Academic Affiliations

Jerusalem University College serves and maintains a Consortium of Associated Schools in North America, all of which are fully certified and accredited by the national standards of their country of operation. The Consortium is maintained through written agreements defining mutual financial and academic cooperation. Over the years, the number of engaged Associated Schools has varied and currently is estimated to be around 45 schools. These schools enjoy benefits of strategic academic partnerships leveraging JUC's long- and Short-Term offerings. In addition to serving the Consortium of Associated Schools, JUC also remains an international affiliate of the Council for Christian Colleges and Universities (CCCU).

Accreditations

Jerusalem University College is accredited by the Asia Theological Association (ATA) and remains compliant with its Accreditation and Educational Development Commission.

What We Believe

Jerusalem University is an Evangelical Christian institution operating on Mount Zion in Jerusalem, Israel. The core beliefs of the institution are adopted and embraced from those of the National Association of Evangelicals. While certain adjunct faculty may teach for Jerusalem University College and not share these beliefs, all students, administrative staff, and board of directors are expected to adhere and affirm these statements. Longstanding faculty who are Jewish or otherwise, teach at the institute with a sensitivity and understanding of these beliefs.

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily

resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

4. We believe that for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
6. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
7. We believe in the spiritual unity of believers in our Lord Jesus Christ.

Why Jerusalem University College?

Students studying at Jerusalem University College draw upon the rich academic and cultural resources of Jerusalem. The world comes to Jerusalem! Conferences and seminars are held throughout the city beckoning top expert scholars and students alike to interact with fields related to Biblical studies. One is hard pressed to find a more appropriate place to spend time working on degrees focusing on Biblical History and Geography; the Hebraic Roots of Christianity; the Hebrew and Cognate Languages; the Cultural Studies of Israel and Palestine; and Biblical Archaeology than in the city of Jerusalem. By studying at Jerusalem University College, students get ample opportunity to be immersed in the geography, languages, cultures, and histories of the Bible all of which promises to yield a robust learning environment like no other where understanding of God and His Word is deepened every day.

Pedagogical Approach

Since the establishment of the non-profit corporation in 1957 under the name Israel-American Institute of Holy Land Studies, the school now known as Jerusalem University College has remained committed to the Pedagogical Approach of immersing Graduate, Undergraduate, and Laypersons in the land of the Bible through in-depth field study. To help students learn about the land that God chose to unveil his plan of salvation at the highest level possible, the following values are held in place:

- a) ***In-Land Learning*** – All of JUC’s Academic Programs have an in-residence component ensuring that students have opportunity to study God’s word in geographic places where the stories took place.
- b) ***In-Land Experts*** – All of JUC’s faculty assigned to teach Long-Term and Short-Term courses at JUC are individuals who have experience living in the Middle East for a period. We believe that those who have spent time living in the geographic places where the stories of the Bible took place are the ones most equipped to teach our students.
- c) ***In-Land Believers*** – As an evangelical Christian institution committed to preparing students to teach in ministerial and/or academic settings around the world, many of JUC’s administrators and faculty are believers in the God of the Bible, which helps to foster a rich learning environment that is both academically rigorous and faith infused.

- d) *In-Land Perspectives* – JUC’s faculty come from a variety of religious, political, and social backgrounds which provides JUC students a diversified learning experience that offers exposure to a variety of perspectives.

Long-Term and Short-Term Programs

Jerusalem University College offers Long-Term and Short-Term Academic Programs for students. The Long-Term Academic Programs include the M.A. Degree Programs, Graduate Certificate Programs, Study Abroad Programs and the undergraduate Middle Eastern Studies Program. The Short-Term Academic Program includes three in-residence courses that are either two weeks or three weeks in length. For more detail on the Academic Programs and the Academic Calendar for when these courses are offered, students can reference “Graduate and Undergraduate Long-Term Academic Programs”

Cross-Cultural Setting

Jerusalem offers a remarkable mixture of religious and secular cultures. Christians, Jews, and Muslims have given the city a dominant place in their religious life because of the events that took place in Jerusalem. The three “Abrahamic Faiths” share large parts of the history described in the Bible. Each has developed a distinct culture which, even though it shares a common root with the other two, is expressed in strikingly different ways in family life, social customs, dress, music, and worship.

Because Jerusalem is an international city, Christian organizations and institutions represent faith communities from around the world, each contributing its unique perspective to a mosaic of Christian cultural expression.

The university student community is international. Men and women from Africa, Asia, Australia, Europe, North America, and South America discover that all are international students when they study abroad in Israel. This minority status challenges the university community to apply fresh thinking to a Christian way of living in the environment of the Middle East.

Multi-Denominational Setting

Jerusalem University College is an institution of advanced learning which is Christian, Protestant, and Evangelical. Its student, staff, and Christian faculty represent many denominational affiliations. The small Christian Protestant churches hold services in the English, German French, Dutch, Korean, Russian, and Danish languages. The variety of churches around Jerusalem University College include the Anglican (Episcopalian), Assemblies of God, Baptist, Lutheran, and Presbyterian. Additionally, the Orthodox and Roman Catholic churches, among which one encounters the Coptic, Greek, Latin, Maronite, and Syrian traditions, provide religious services for residents and pilgrims alike.

Spiritual Formation

Every year Jerusalem beckons to pilgrims from afar seeking to connect deeper with the God of the Bible. Being just steps away from various biblical sites, there is no shortage of sacred space available for reflection and meditation.

At Jerusalem University College, students often gather for impromptu times of worship in the Student Lounge or in the Garden. During the Fall and Spring semesters, students meet regularly for Bible Study, Spiritual Formation, Forum Discussions, and Vespers. These opportunities provide a variety of pathways to embrace important spiritual disciplines essential to creating a strong and healthy community.

All Graduate Students are required to participate in the Spiritual Formation gatherings led by one of the Christian staff persons at Jerusalem University College. The purpose of these gatherings is to grow in our integration of Christian faith and learning. These gatherings are typically every other week for one hour and entail times of sharing/discussion, Scripture meditation, and/or prayer.

Aims of Cooperation

Since the earliest days, Jerusalem University College has served as a place where charitable dialogue between Christians, Jews, and Muslims can happen. To that end various colleges, universities, and seminaries formed what is today called the Associated Schools of Jerusalem University College. The purposes of the Consortium include providing academic guidance for Jerusalem University College following conservative evangelical Christian teaching and engaging member schools in dialogue.

The evangelical Christian commitment of Jerusalem University College involves an emphasis on the centrality of Christ, authority of Scripture, personal piety, corporate life together, imperative of making disciples, assuming social obligation, and anticipation of the Lord's return. The university recognizes that Associated Schools in the Consortium formulate their own statements of faith in a manner that is appropriate to the unique character of each institution and that these statements may differ somewhat from the statement of Jerusalem College (see also "What We Believe").

It is the desire of the school to promote a knowledge of the peoples, lands, cultures, and languages of Israel and other regions in the Middle East within the framework of evangelical Christian thought representative collectively by the Consortium of Associated Schools. In keeping with this desire, Jerusalem University College acknowledges its share in this framework and finds the theological statements of member schools and of such organizations as the National Association of Evangelicals to be sympathetic to its mission.

Get Answers to Questions

After you read the Academic Catalogue, you may still have questions. You can get your questions answered in different ways:

- a) Submit your questions using the information request submission form on the website.
- b) E-mail the Admissions Department: admissions@juc.edu
- c) If you live in North America, you can call our North American Office:
 - +1-800-891-9408
 - +1-815-229-5900
- d) Applicants and students may also call the Jerusalem Campus Office: +972-2-6718628.

Resources at Jerusalem University College

LOCATION

Jerusalem University College's campus is located on the southwestern edge of the historic Mount Zion in the heart of Jerusalem overlooking the Hinnom Valley. Just minutes away on foot from both the Old and New Cities of Jerusalem, the central location of the campus facilitates easy access for students to the city's many educational and cultural institutions.

From the Jerusalem campus the students travel to all parts of Israel, Palestinian Territories, Jordan, and more to study the biblical texts in their original settings. Whether students have come to Jerusalem University College to learn geography, history, archaeology, language, or modern socio-religious developments, they will have the opportunity to experience the land of the Bible as a unique and dynamic classroom full of lessons to learn.

LIBRARY

The Jerusalem campus has a library located on the third floor of the main building. It houses approximately 14,000 books, over 50 periodicals, a slide collection, and a rare book collection. The specialized nature of the library covers fields including biblical studies, history, historical geography of the ancient Near East, Hebrew, and other Semitic languages, ancient Near Eastern and modern Middle Eastern cultures, religions, and archaeology.

Jerusalem University College also partners with libraries of other local institutions in Jerusalem to expand student's access to written materials. Students and faculty members can access the libraries of the Ecole Biblique, the Albright Institute, The Hebrew University, and the Jewish National Library.

ARCHAEOLOGY

In the Academic Building there is a pottery collection on permanent loan from the Israel Antiquities Authority. This collection contains complete vessels, restored vessels, and other

artifacts dating from the Early Bronze Age through the Early Arabic Period, with flints from the Paleolithic and Neolithic Periods. Additionally, Jerusalem University College hosts the Lanier Center for Archaeology Lab which contains numerous restored vessels and other artifacts from Tel Gezer dating from the Bronze Age through the Iron Age. Students will have opportunity to handle these materials during classroom sessions.

RECREATION

The campus in Jerusalem has several recreational features including a volleyball area, basketball hoop, ping-pong table, modest gym, lawn games, and a student lounge with a TV. There is a large grassy area in the garden for students to enjoy along with a garden with fruit trees, flowers, and two covered pergolas with internet access ensuring there are beautiful places to relax or study outdoors. In the student lounge there is an electric piano and guitar available for student use. In addition to the on-campus features, there are swimming pools, gyms, running/bike paths, basketball courts, soccer fields, parks, zoos, and other recreational facilities within walking distance from campus. Across the Hinnom Valley is a YMCA for those interested in paying for a membership or one-off exercise classes. Movies, theater performances, concerts, and other frequent cultural events are held throughout the year that are within walking distance from campus.

WORSHIP

During the fall and spring semesters Jerusalem University College offers a weekly Shabbat Dinner on Friday followed by a Vesper Service. Depending on the weather and the size of the group, we will gather either outdoors or in one of our indoor areas. Students enrolled in the Long-Term Academic Programs are encouraged to bring musical instruments if they desire to assist in leading worship.

COMMUNICATION

Jerusalem University College uses email as a primary and official mode of communication. All Long-Term and Short-Term students are responsible for reading and, if necessary, responding to emails they receive from Jerusalem University College in a timely manner. Given the time sensitivity of communications, students agree to keep their record up-to-date with Jerusalem University College—this includes current physical address, email address, and phone number. Such personal information may be updated through the JUC Portal.

FINANCIAL AID

Jerusalem University College provides several forms of Financial Aid for Undergraduate and Graduate students enrolling in the Long-Term and Short-Term Academic Programs. Students should visit the website to learn more about various scholarships and financial aid resources that are currently available. Students may also seek to set up an appointment with the VP of Business

and Institutional Relations to discuss payment methods for Long-Term and Short-Term Academic Programs.

ALUMNI RELATIONS

The Alumni Association at Jerusalem University College consists of students who have completed one of the Long-Term Academic Programs or a Short-Term Intensive Course. This includes over 20,000 men and women from all over the world who have studied at Jerusalem University College.

To foster connection and engagement, Jerusalem University College provides alumni opportunity to keep up in real time with ongoing events on Mount Zion through the Friday AM, the more robust tri-annual Newsletter, and the various online and in-residence lectures offered to the public free of charge.

Alumni are encouraged to pray for the current students and staff at Jerusalem University College, continue to invest in our mission to educate Christians in the land of the Bible through financial support, and introduce the university and its academic programs to their local communities, churches, and friends.

Administration

PRESIDENT AND FINANCE OFFICES

President
VP of Business and Institutional Relations
VP of Academics
VP of Development
Chief of Staff

- Administrative Assistant

Finance Manager

Rev. Dr. Oliver Hersey
Mr. Jeff Evans
TBA
Rev. Ed Schoenleber
Ms. Nicole Ottavi
Serve-Study Program
Participant
Mr. Bishara Sahhar

ACADEMIC OFFICES

VP of Academics
Director of Program Development
Director of Library Services and Registrar
Chair of Biblical History and Geography
Chair of Hebrew and Cognate Languages
Chair of Hebraic Roots of Christianity

TBA
Mr. Jonathan Webb
Ms. Nicole Ottavi
Dr. Elaine Phillips
Dr. Eldon Clem
Rev. Dr. Petra Heldt

Chair of Cultural Studies in Israel and Palestine
JUC Online Education
JLM Short-Term Coordinator
USA Short-Term Coordinator
Administrative Assistant

Dr. Jonathan Kaplan
Mr. Devin Esch
Ms. Nicole Ottavi
Mr. Jonathan Webb
Mrs. Suhair Khoury-Stephan

CAMPUS MANAGEMENT OFFICES

Facility

- Facility Manager
 - Facility Assistant
 - Facility Assistant
 - Facility Assistant

Mr. James Holt
Serve-Study Program
Participant
Serve-Study Program
Participant
Serve-Study Program
Participant

Food Services

- Interim Head Cook
 - Assistant Cook
 - Kitchen Assistant

Ms. Grace Ramsek
Mr. Tony Abu Lail
Serve-Study Program
Participant

Information Technologies

- Director of IT

Mr. Michael King

Reception

- Chief of Staff
 - Administrative Assistant

Ms. Nicole Ottavi
Mrs. Suhair Khoury-Stephan

STUDENT SERVICES

Student Services Coordinator

- Student Life Coordinator

Mr. Myungcheol Noh
Serve-Study Program
Participant

Director of Library and Registrar

- Library Assistant

Ms. Nicole Ottavi
Serve-Study Program
Participant

ADVANCEMENT OFFICES

Consortium

Rev. Ed Schoenleber

- VP of Business and Institutional Relations
 - Recruitment and Enrollment Specialist
- Marketing and Communications
- VP of Business and Institutional Relations
 - Communications Coordinator
- Fund Development
- VP of Development
- Alumni
- VP of Development
 - Chief of Staff

Mr. Jeff Evans
Mr. Devin Esch

Mr. Jeff Evans
Mrs. Karina Robinson

Rev. Ed Schoenleber

Rev. Ed Schoenleber
Ms. Nicole Ottavi

Admissions

APPLICATION REQUIREMENTS

All Long-Term Programs¹

1. Demonstrate a minimum grade point average of 3.0.
2. Submit official Transcripts from all colleges where a degree was earned or is currently being earned.
 - a. Applicants will be required to provide official transcripts from each institution where they have received or will receive a degree prior to enrollment at JUC. Applicants who have earned more than 20% of their degree from institutions other than their degree conferring school will be required to supply official transcripts for those credits in the event they are not explicitly listed on their original transcript with course names and grades. The JUC Admissions office reserves the right to request additional transcripts as may be needed to meet requirements or demonstrate proof of prerequisites.
 - b. An International Transcript Verification Report is needed for students who completed degrees outside of North America.²
3. Demonstrate English proficiency (for non-native English speakers).
 - a. Achieve a TOFEL iBT score of 80
 - b. Achieve a 6.5 on the ILETS exam
 - c. Achieve a 115 on the Duolingo English Test
 - d. Complete at least two years in an approved English-speaking university
4. Complete application including:
 - a. Essays
 - b. References
 - i. *Academic* - A professor from whom you have taken a class is preferred.
 - ii. *Pastoral* – Can be a Christian leader who is not a pastor.
 - iii. *Professional* – A person with whom you have a supervisor-employee relationship, which can be in a volunteer role.
 - c. Affirm JUC's the Statement of Faith
5. Upload Required Documents.
 - a. Valid passport for a minimum of six months beyond the anticipated program completion date.
 - b. Proof of medical insurance with coverage in Israel.
 - c. Biometric photo and visa application information
6. Students should be prepared to participate in JUC field studies which require walking multiple miles over uneven terrain and over rapidly changing elevation.
7. Pay the application fee of \$50.

¹ Long-Term programs include Master of Arts, Graduate Certificate, Undergraduate and Graduate Study Abroad, and the MESP programs.

² JUC requires students who attended post-secondary schools outside of the United States to submit an international transcript evaluation completed by and international credential evaluation service who is a current member of National Association of Credential Evaluation Services (NACES). We recommend *World Education Services*, *Educational Credential Evaluators* or *SpanTran*.

Graduate Programs (M.A., Graduate Certificate, and Graduate Semester Abroad)

1. Submit proof of bachelor's degree from an accredited institution.

Semester Abroad (Graduate or Undergraduate)

1. Demonstrate successful completion of one year of college with a minimum 3.0 GPA.

JUC Online

Students applying JUC Online to audit courses do not need to submit official transcripts.

Short-Term Program Requirements

1. Must be 18 years of age or older.
2. Must have a passport valid for six months beyond the completion of the program.
3. Complete the Short-Term application.
4. Students should be physically prepared to participate in multi-day field studies which require walking multiple miles daily over uneven terrain, rapidly changing elevation, and up multiple flights of stairs.

APPLICATION DEADLINES

Long-Term

- Spring Semester: 01 November
- Fall Semester: 01 June

Short-Term

- 90 days prior to the start of the selected program

DEFERRED MATRICULATION

After acceptance, students may defer their matriculation up to two semesters. Some awarded scholarships can be deferred as indicated on the scholarship application page. Scholarships that cannot be deferred must be reapplied for. Students who defer their matriculation beyond two semesters must reapply for acceptance.

NON-DISCRIMINATION AND ANTI-HARASSMENT POLICY

Jerusalem University College does not discriminate on the basis of race, color, sex, pregnancy, ethnicity, national origin, physical or mental disability, age, marital status, protected veteran or military status, or genetics. The policy covers nondiscrimination in employment and in access to educational opportunities. Therefore, any member of the campus community who acts to deny, deprive or limit the educational, employment, residential access, benefits and/or opportunities of any member of the campus community, guest on the basis of their actual or perceived membership in the protected classes listed above is in violation of the JUC policy on nondiscrimination. When brought to the attention of the University, any such discrimination will be expeditiously and appropriately addressed and remedied. For JUC's full Non-Discrimination and Anti-Harassment Policy please refer to the JUC Website.

Students, applicants, and staff should be aware that JUC's status in Israel under the authority of the Ministry of Religious Affairs as a Christian Institution prohibits admission of Israeli passport holders. Students from countries who are unable to obtain visas to enter Israel cannot be admitted to in-residence programs.

SCHOLARSHIPS & TUITION AID

Students in Graduate and Undergraduate Programs—both Long-Term and Short-Term—may apply for Scholarships each semester. Please take note of the following:

- a) Certain Scholarships are renewable and can be combined with other Scholarships to increase financial award. Students who wish to continue a Scholarship must communicate this to the Registrar by communication deadlines that are established during a semester. Students who neglect to communicate to the Registrar a desire to continue their scholarship (e.g., JUC Arch Grant, Serve-Study Program, etc.) will be considered unenrolled from the Scholarship program and will need to reapply for scholarships to be considered for future award.
- b) Students may apply for Tuition Aid, which includes a deferred loan payment plan.
- c) Students should make note of any due dates for scholarship applications and other communication deadlines communicated by the Registrar. Information about Scholarships/Tuition Aid can be found at the following link: <https://www.juc.edu/tuition-aid/>. The due date for Short-Term Program Scholarship Applications is February.
- d) Students with financial holds on their accounts will not be considered for Scholarships (this includes renewing scholarships and any new applications submitted).
- e) Scholarship Applications for both the Long-Term and Short-Term Academic Programs are reviewed by a Scholarship Committee consisting of staff from both the Jerusalem and North American Offices. The reviewing scholarships is done in a “blind” read format to ensure all students have a fair chance at competing for scholarships.
- f) Jerusalem University College will communicate to new and returning students the scholarship award for the upcoming year in a timely fashion to ensure students have adequate time to make plans and decisions.
- g) Any questions about scholarships may be directed to the Registrar's Office via email.

TRANSFERRING CREDITS

Graduate students enrolling in an Academic Program at Jerusalem University College interested in Transferring Credits from another accredited university or seminary may submit a Request to Transfer Credits form. Students should do and take note of the following:

- a) Students may seek to transfer up to 24 approved graduate credits from an accredited college, university, or seminary into a JUC M.A. degree program.
- b) The Academic Committee will determine which courses can be transferred and counted toward the JUC Academic Program the student has applied to.
 - a. Only courses where a “B-” or higher have been earned can be concerned for transfer.
 - b. Credits earned in a quarter system will be converted to the semester hour equivalent.

- c) After the Academic Committee has determined what courses can be transferred, the Registrar will inform the Matriculating Student about the approved courses that shall be transferred into the Program he or she has applied to.
- d) Credits will only be considered for Transfer into a JUC Program if the Request to Transfer Credit form is submitted at least 30 days prior to the start date of the first semester when the Matriculating Student is beginning their program. Requests for Transfer Credits after this point will not be considered.
- e) Grades from Transferred Courses are not included when calculating a student's cumulative JUC Grade Point Average.
- f) The semester hours of approved transferred credits will be counted toward the overall Program Requirements for the M.A. degree program as determined by the Program Advisor/Chair and Academic Dean.
- g) Although Transfer Credits can be used toward Graduate Certificates, at least half (50%) of the Graduate Certificate credits must be earned while enrolled at JUC as a Graduate Student.

Additional Information for Alumni from the JUC Semester Abroad Program or MESP:

- a) Students who completed a JUC Undergraduate Semester Abroad Program (including MESP) may apply some or all earned credits from that program toward a JUC M.A. Degree Program or Graduate Certificate Program.
 - 1. The number of credits that will be applied will depend on both the Academic Program applied for, and the courses completed in the JUC Undergraduate Semester Abroad Program / MESP.
 - 2. Grades from JUC Undergraduate Semester Abroad (including MESP) *will be* included in the student's cumulative Grade Point Average.
 - 3. JUC Semester Abroad Program and MESP credits earned five or more years prior to the matriculation date to a JUC Academic Program are not eligible for transfer. The respective matriculation dates of the programs in view will be the deciding factor for the five-year maximum time frame.
 - 4. In some cases, students seeking to continue their studies at JUC in this way may need to complete certain deficiency requirements (e.g., a book report, exam, etc.) for the satisfactory transfer into the JUC M.A. Degree Program.
- b) Only in situations where the Matriculating Student is seeking to use credits earned at JUC while in their undergrad program will be afforded the opportunity here. *In no instance will a non-JUC undergraduate course be considered eligible for Transfer into a JUC M.A. degree program.*

Transferring Hebrew Credits

Graduate students enrolled at Jerusalem University College who wish to take a modern or biblical Hebrew course, or any other course, in an academic institution in Israel and transfer the credits to JUC must receive written approval in advance from both the Program Advisor/Chair and Academic Dean. Students should submit an Request to Transfer Credits form (see below "Petitions").

ADVANCED STANDING IN GRADUATE PROGRAM

Advanced Standing in Biblical Hebrew

Students matriculating into the Graduate School or an Undergraduate Program who have completed Biblical Hebrew I and/or Biblical Hebrew II at another institution (or at JUC in a prior program), and who wish to continue studies in Biblical Hebrew at JUC, may register to take a placement exam to see if they can test into Biblical Hebrew II in the Spring or Biblical Hebrew Readings in the Fall. Matriculating students entering a JUC Program wishing to take a placement exam should do and expect the following:

- a) After acceptance, Students should submit the Request to Transfer Credits form and official transcript support showing satisfactory completion of Biblical Hebrew I and/or Biblical Hebrew II
- b) If the request form is accepted, the Registrar will contact the student to prepare to take the placement test by:
 1. Sending the list of expected competencies for the placement exam
 2. Arranging a date for the placement exam to be completed.
- c) The placement exam must be completed at least 60 days prior to the first day of class in the semester which the Student plans to matriculate.
- d) The Program Advisor/Chair will grade the exam and inform the Registrar of the Student's score. The scoring for a placement exam is as follows:
 1. Clear Pass = Entry into Biblical Hebrew II or Biblical Hebrew Readings
 2. Conditional Pass = Student must take the 2-credit HCL 601 Hebrew Review in August/January in order to be placed into the advanced course.
 3. No Pass = Student must begin with either Biblical I or Biblical Hebrew II as Program Advisor/Chair determines.

Students should note of the following:

- a) Students may take a placement exam only one time. There are no retakes for the placement exam.
- b) There is no charge for taking a placement exam, only the requirements referenced above must be satisfied.
- c) Students who take HCL 601 Hebrew Review will be charged for the 2-credit course at the audit rate. This course will not count toward the credits required for completing a JUC Program. Satisfactory completion of the course will ensure students have reached the necessary level of understanding as it concerns vocabulary and grammar.
- d) If a Graduate Student pursuing an M.A. degree at JUC is granted Advanced Standing and placed in a higher-level course of Biblical Hebrew upon matriculation, then the Graduate Credits earned from the Biblical Hebrew courses completed at their former institution may be accepted per JUC's Transfer Credit Policy and shall be counted toward the Biblical Hebrew core Program Requirements. The credits will be transferred into the program, but the grades will not count toward the Student's cumulative Grade Point Average.

Advanced Standing and JUC Short-Term Courses

Students who have previously taken the 3-week, 4-credit JUC Short-Term course titled: BIBST 593 Historical & Geographical Settings of the Bible may be eligible to receive Advanced

Standing. The following must be true for a student to apply credits earned in a JUC Short-Term course to a JUC Long-Term Academic Program:

- a) The JUC Short-Term course needs to have been taken for credit with a satisfactory grade of “B-” or higher.
- b) The JUC Short-Term course needs to have been completed within 5-years of when the Student is matriculating into their JUC Program.
- c) Students can submit a Request to Transfer Credit form to the Registrar.

M.A. BHG students should note:

- a) While the 4-credit course BIBST 593 Historical & Geographical Settings of the Bible is a course option in Program Requirements for several M.A. degree programs (see below), this course is not an option in the Program Requirements for the M.A. in Biblical History and Geography (M.A. BHG).
- b) In the case where a student enrolls in the M.A. BHG program while also satisfying the above points in that they have taken BIBST 593 for credit within the last 5-years, then the credits earned in the BIBST 593 course will be counted and applied toward a three-credit Elective listed in the M.A. BHG thereby affording students in this situation Advanced Standing. Moreover, this student will only be charged 50% of the field study costs for Physical Settings since they have taken a similar course before.
- c) For students seeking to become experts in the land of the Bible through mastery of the Biblical History and Geography program, BIBST 593 will not count as a substitute for GEO 511. Although there are certain areas of repetition, the engagement is deeper ensuring that mastery in the field of Historical Geography is achieved.

LONG-TERM IN-RESIDENCE STUDENT FINANCIAL POLICY

General Information

1. Jerusalem University College uses email as an official method of communication; therefore, students are responsible for reading and responding to any emails they receive from JUC in a timely manner. Given the time sensitivity of communications, students who owe a balance to the University agree to keep their university records up to date with their current physical address, email address, and phone. Personal information may be managed using their JUC portal.
2. By registering for classes, the student is creating a financial obligation in the form of an educational loan as defined by the US Bankruptcy Code at 11 U.S.C. §523(a)(8) and is deferring some or all their payment obligations. Students (or someone on their behalf) are responsible for and promise to pay JUC the principal, tuition, fees, interest charges, and any other charges that accrue and are added to their student account by the published or assigned due date(s).
3. JUC will make every effort to ensure that students’ accounts are as accurate as possible. If an administrative, clerical, or technical billing error does occur, the student will contact the Finance Office as soon as possible so that the error can be corrected. In the case of a billing error, the student remains financially responsible for their bill.

4. A student's registration for classes indicates a commitment to pay for all related charges as stated on the [fee schedule](#).
 5. Invoices are created for students after their deposit is received and will be sent to students no later than 30 days prior to the semester start date. Student account balances will be updated after the add/drop deadline if students make changes to their course registration.
 6. Students or their associated school are responsible for submitting payment for all program fees.
 7. Students can apply for JUC [payment plans](#) to if they wish to divide their Program Payment into multiple payments.
1. Students who withdraw from JUC prior to the end of a semester are still responsible for paying any remaining balance on their student account. The effective date of the withdrawal from JUC is determined by the Office of the Registrar. Failure to attend class(es) does not constitute an official drop or withdrawal, and the student must follow the current policies and procedures of JUC.

Payments and Deadlines		
Type	Amount	Deadline
Application Fee	\$50	Fall - June 01 Spring - November 01
Deposit	\$300	Fall - June 15 Spring - November 15
Program Payment	Varies	Fall - August 15 Spring - January 15
Late Payment Fee	\$250	Due Upon Receipt

Payment Plans

Payment plans must be arranged through the student's JUC Portal prior to the initial payment deadline. The payment options are listed below:

1. Payment in full by 15 August/January depending on the semester. Students who choose this option will received a \$250 discount off their invoice.
2. Three Payment Plan - Three payments will be made for the total cost of the semester, to be paid according to the payment plan deadlines.
3. Deferred Payment Plan - [View the deferred payment plan details](#)

JUC retains the right to charge late fees on any unpaid balances past the original due date, including students participating in a payment plan.

Payment Timeline

- 15 July and/or 15 December - Invoices sent to students. Students have 30 days to pay or make financial arrangements.

- 15 August and/or 15 January - Deadline for students to pay their semester invoice or make financial arrangements. Students on the three-payment plan must pay for the first installment.
- 15 September and/or 15 February – Second installment of three-month payment plan due.
- 15 October and/or 15 March – Third and final installment of three-month payment plan due.

Late Payments

- A late fee of \$250 will be accessed to accounts that are not paid by the said payment deadline(s).
- Students will be responsible for any fees incurred in the collection of past due accounts. Students with an outstanding balance 30 days after the payment deadline will have a financial hold placed on their account. A student with a financial hold will be:
 - Ineligible for course registration
 - Restricted from access to grades or transcripts
 - Restricted from storage on campus between semesters
 - Ineligible for scholarship consideration
 - Ineligible for graduation
- A student with a financial hold on his or her account of greater than 60 days may:
 - Have their account balance turned over to a third-party collector who may file an unfavorable report with credit bureaus and charge additional fees. The student authorizes the hiring of the third-party collector and agrees to pay any costs (including but not limited to collection fees) that JUC or its third-party collector may incur to collect any unpaid balance on their student account.
 - Be withdrawn from their program.
 - Be ineligible for a Student Visa (the visa will be cancelled)

Refund Policy

- Application fees, visa fees, deposits, and audit fees are non-refundable. Application fees and deposits can be applied to a future semester if a student defers their matriculation date.-
- If JUC cancels a program for any reason, all related program fees (excluding the application fee) will be fully refunded.
- Refunds can only be made in the original form of payment.
- JUC will use the following refund schedule if a student withdraws from their program after the semester begins.
- If a student is sick or otherwise unable to attend a field study, the field study cost will not be refunded. Graduate students returning for a subsequent semester may apply this credit toward a future field study within two semesters.

Refund Schedule		
Tuition and Fees*	Room and Board	Weeks into Term**
100% Refund	Pro-Rated by Day	By Add/Drop Deadline
50% Refund	Pro-Rated by Day	Week 3
No Refund	Pro-Rated by Day	After Week 3

* Some fees are non-refundable (see above). Field Study fees are refundable in accordance with this Tuition and Fees Refund Schedule.

**A week ends on Friday at 17:00 Jerusalem Time.

Academic Regulations and Policies

Students studying at Jerusalem University College in the Long-Term or Short-Term Academic Programs should be aware of the following Academic Regulations and Policies.

- a) Students are responsible to become familiar with the university's academic regulations, academic calendar, fee schedule, and specific program requirements.
- b) Students are expected to plan their academic programs in consultation with the appropriate Program Advisor/Chair and the Academic Dean, and complete each stage according to the university's regulations.
- c) Each student must fulfill all financial obligations by the dates on which they are due.

STUDENT AND INSTRUCTOR DEFINITIONS

Full-Time Student– Any student who registers for at least 12 credit hours per semester is considered a Full-Time Student.

- a) A Full-Time Student is further classified as in-resident or online depending on whether they are residing in Jerusalem or not.
- b) Graduate Students finishing an M.A. degree program, who are in their fourth, fifth, or sixth, semesters are considered Full-Time Students in cases where they are taking less than 12 credits.
- c) Graduate Students who have a documented disability, are considered Full-Time Students if they are enrolled in at least 6 credit hours.

Part-Time Student – Any student registered for less than 12 credit hours per semester is considered a Part-Time Student unless they meet conditions stated above thereby making them a Full Time Student.

- a) A Part-Time Student is further classified as in-resident or online depending on whether they are residing in Jerusalem or not.
 1. Non-Israeli students already residing in Israel on a valid visa (excluding the Tourist B-2 visa) may enroll for in-residence courses as a Part-Time Student. Such persons will not be issued a JUC sponsored A-2 Visa and should proceed by applying to JUC online and select the Christian Workers in Israel scholarship option.

Audit Student – A student is an auditor if they are only auditing JUC course(s) and not seeking academic credit in any way.

- a) An Auditor is further classified as in-resident or online depending on whether they are residing in Jerusalem or not.
- b) Students who plan to only audit a JUC course are not required to submit transcripts as part of their application process.
- c) Audit students are required to attend field studies of courses unless otherwise stipulated in the course syllabus.

Short-Term Student – Any student who registers for a two-week, three-week, or five-week in

residence JUC Short-Term course for credit or audit.

Instructor – A person appointed to serve as the faculty member for a JUC Long-Term or Short-Term course.

- a) Instructors hired to teach at JUC will hold an earned PhD from a reputable institution.
- b) Rare exceptions to this principle include the hiring of expert persons working to finish a PhD or possessing intricate knowledge through experience living in the Middle East.

LENGTH OF TIME FOR A GRADUATE PROGRAM

The M.A. degree programs at JUC consist of 48 credit hours of courses and associated field studies, two Bible Content Exams, two Comprehensive Exams, and an optional thesis. Each M.A. degree program is designed to be completed over the course of two years (four semesters), although students choosing to pursue the thesis track may take an additional year to complete all Program Requirements. Students with a documented learning disability for whom English is not their native language may take closer to three years to finish a non-thesis track program or four for a thesis-track program (see also “Term Limit for M.A. Degree Programs” below).

LENGTH OF TIME FOR A SEMESTER ABROAD IN ISRAEL PROGRAM

Whether a Graduate or Undergraduate student has enrolled for the JUC Semester Abroad Program or the MESP program or another program developed through an Associated School, the typical length of time is three months. Students participating in a Fall Program will arrive to campus the last Friday of August (or on the specified Arrival Date if different) and complete their courses by the first week of December. Students participating in the Spring Program will arrive to campus the last Friday of January (or on the specified Arrival Date if different) and complete their courses by the first week of May.

Please note, depending on the courses one has registered for, the departure date may be a week or so later due to a final field study at the conclusion of the semester. Students are encouraged to review their courses and field study requirements prior to arranging travel plans.

ACADEMIC ADVISING

The Program Advisors/Chairs of each M.A. Degree Program act as advisors for students in their departments. While Program Advisors/Chairs counsel students in academic matters, it remains the responsibility of the Graduate Student to develop a plan for completing the Program Requirements (e.g., Bible Content Exams, Courses, Comprehensive Exams, Thesis etc.). Each student is ultimately responsible for registering for the correct courses that will satisfy their Program Requirements. Each semester Graduate Students will meet either with their Program Advisor/Chair or the Academic Dean to review progress and offer support. Undergraduate Students are also encouraged to set up appointments to meet with certain instructors as may be helpful to progressing well in their program.

ACADEMIC CALENDAR

The Academic Calendar at Jerusalem University College is not like other universities or colleges. Because of the value of integrating field studies with courses, there are many Saturdays and/or Sundays during a semester that are reserved for spending the day with students and an instructor exploring the Holy Land. This impacts the overall weekly calendar at Jerusalem University College in such a way that courses may not always meet at the same time or on the same day. Although this is rare, it can happen due to a need to accommodate the field studies on the schedule.

Additionally, as a Christian institution working with many Jewish instructors in Israel, both Christian and Jewish holidays are observed throughout the year. This also impacts the schedule in unique ways. As a result, there is not a rhythmic “fall break” or “spring break” as might be expected at other schools. Students should expect to see the full and finalized weekly calendar during Orientation Weekend.

ACADEMIC LOAD

Graduate and Undergraduate students take the same Graduate Level courses. When stated in the syllabus, an instructor may hold Graduate Students and Undergraduate Students to different standards. Instructors should state such differentiations in their syllabus at the outset of the course or hold all students to a graduate standard. Students should understand the following:

- a) Full-Time Students take 12-16 credits per semester. The tuition cost for the Full-Time Student is the same regardless of whether they are taking 12 credits or 16 credits.
- b) Students may not take more than 16 credits per semester unless expressed written consent is obtained from both the Program Advisor/Chair and Academic Dean. Students are billed the per-credit hour rate for each credit hour they are enrolled in beyond the limit of 16 credits.
- c) Graduate Students will not be allowed to register for more than 12 credit hours in the semester if their Grade Point Average from the previous semester is below 3.0.
- d) To ensure in-residence courses remain sustainable, Full-Time Students studying in-residence may enroll in an additional online course only after they have first enrolled in at least 12 credits of in-residence courses.
- e) If required for their program, students are required to take GEO 5/311 *Physical Settings of the Bible* in their first semester (or only semester if they are a Semester Abroad student). Because of JUC’s Pedagogical Approach and value placed on the land, all students should be prepared to explore the Holy Land thoroughly in their first semester to provide them with a solid foundation for future and concurrent studies.
 - GEO 5/311 *Physical Settings of the Bible* is a time intensive course with at least 16 full days of field study integrated with a typical load of in class lectures, readings, and writing assignments.

APPLYING ONLINE COURSES TO GRADUATE PROGRAM REQUIREMENTS

Graduate students may apply a certain number of JUC Online Courses taken for credit to JUC Graduate Program Requirements. Students should review their specific program requirements as stated in this catalogue. Depending on the Purpose and Learning Objectives of a given JUC Academic Program, there various ways one can apply JUC online courses to their Graduate studies. Students should review their specific Program Requirements along with the course offerings to begin developing their academic plan.

ATTENDANCE AND FIELD STUDIES

Nearly all courses at Jerusalem University College require field studies, something that is unique and foundational to the Pedagogical Approach. The land is our classroom and the field studies associated with a course are required so that students can see, smell, taste, and experience issues presented in the classroom. At Jerusalem University College, fieldwork is considered class work in the same way that laboratory work is considered an integral part of coursework in any hard science curriculum. Currently, field studies afford students opportunity to explore nearly all corners of the land of Israel, the Palestinian Territories, Jordan, Turkey, Egypt, and Greece.

General Policy

Students are required to complete all field study requirements for courses they are registered for, including courses they are auditing unless the course syllabus states otherwise. Students and Faculty should be aware of the following:

- a) In the event of sickness, war, or any other acts of God that might prevent a field study from happening as scheduled, the Graduate student is required to make up the field study prior to the completion of their M.A. degree program.
 - Both Undergraduate students and Graduate Certificate students are exempt from making up a field study prior to the completion of their programs.
- b) Any student who is ill prior to participating in a field study should communicate with the Registrar and the instructor of course by email notifying them of their unexpected absence on a field study.
- c) Any student who is ill prior to a field study will not be refunded for the field study costs.
 - Payment that Graduate students make for a field study that they miss on account of illness or disruption will be applied to the costs for the field study the next time it is offered, or for a comparable field study. Students should coordinate with the Registrar concerning this matter.
- d) Attendance on a field study may be considered in the final calculation of a student's course grade per what is stated in the syllabus. If a student misses multiple field studies for a course, the instructor may assign an additional project or reading(s) for the student to complete in lieu of the missed field studies. Each instructor should act with his or her discretion for these unique situations.
- e) Students who take a JUC Online course for credit are required to complete all field study requirements before the course can be counted toward their JUC M.A. Degree Program or

JUC Graduate Certificate Program. Prior to completion of the field study requirement, a course grade will be issued with an “I” next to it (e.g., AI) indicating a need to bring the course to completion to satisfy Program Requirements for a JUC Academic Program.

Registering for a Field Study

Full-time, in-residence, students may register to attend a field study for a course they are not currently enrolled in through the Registrar. There are field studies for certain courses that remain open only to the Full-time, in-residence students enrolled in that course. Non-enrolled students may not join such field studies.

- a) A list of open field studies with dates and costs, along with a registration date should be made available at the beginning of each semester for Registered JUC Students studying in-residence in Jerusalem.
- b) In all instances, students must register with the Registrar prior to attending the field study. Payments are accepted electronically or in cash—either USD or NIS.
- c) Full-Time, in-residence, Students enrolled in an M.A. Degree program at JUC who re-register to participate in a field study that they have previously completed may do so at a 50% discount. This discount does not apply to spouses, family, or friends of students.
- d) Staff and Faculty may attend field studies at 50% off the price listed in cases where the field study is open to individuals outside the course. Staff and faculty should contact the Registrar to register for a field study at the reduced cost.
- e) Part-Time Students and Auditors—both in-residence and online—may register for select field studies through the Registrar.
- f) Alumni, Donors, Continuing Education Students, Prospective Students, and/or Visitors visiting JUC may contact the Academic Office at Jerusalem University College and inquire about attending any open field studies.
- g) It is the combined discretion of the Registrar, Academic Dean, and Instructor to determine whether such a person can register and attend an Open Field Study. If permission is granted, and expectations clarified, payment shall be made with the Registrar prior to attending the field study.
- h) Spouses of Full-Time and Part-Time students—both in-residence and online—may register and participate in field studies. The student of the spouse should register his or her spouse and pay the associated fees with the Registrar. The spouse will need to sign a waiver to participate.
- i) Any dependent of a student may participate in a field study provided they are at least 16 years old at the time of the field study. The student must first receive permission from the Instructor prior to registering the student with the Registrar. The parent or legal guardian will need to sign a waiver for the child to participate. This policy is in place to safeguard the overall academic experience for the class. Appeals to this policy must be submitted in writing to the Academic Dean (see “Petitions”).

Field Study Participation Expectations

Instructors and students should take note of the following field study participation expectations:

- a) Instructors are expected to inform students participating in a JUC field study about appropriate attire, times of departure and estimated return, working itinerary for the day, and estimates for when food or bathroom breaks will occur.

- b) Students participating in a JUC field study must attend all orientation sessions set by the leading instructor.
- c) Students participating in a JUC field study must register with the Registrar, sign a release waiver, make proper payment, and hold a valid passport.
- d) Students participating in a JUC field study agree to conduct themselves according to all policies and regulations as stated herein the Academic Catalogue.
- e) Students participating in a JUC field study understand that “Bus Time is Class Time” and will be prepared to listen and respect the instructor’s teaching on the bus when it is provided.
- f) Students and instructors participating in a JUC field study shall abstain from using alcohol and/or illegal drugs for the duration of the field study.
- g) Any archaeological objects discovered by chance or on an organized excavation of any kind belong to the State of Israel. Anyone attempting to export archaeological objects, including those picked up by tourists or students in the field, through any method and without proper permission, is subject to prosecution according to Antiquities Laws of the State of Israel.
- h) Instructors and staff are responsible to monitor student encounters with archaeological objects as long as the students are associated with JUC and on a guided field study.
- i) Students are advised to promptly notify the JUC administration when they come across, and especially when they pick up, archaeological objects in the field. An archaeologically classifiable object can be defined as an object that is a reasonably complete vessel, something that is painted, inscribed, or stamped, a coin or other metal object, or the like. If a student picks up an archaeologically classifiable object, they must leave it in the custody of JUC.
- j) JUC is not responsible for students, staff, or instructors transporting archaeological objects out of the State of Israel illegally.

AUDIT COURSE

Full-Time Students may audit one course per semester at no additional cost. Students auditing a course are required to participate in class discussion, complete assigned readings, and participate in the scheduled field studies (including online students). Please note the following details concerning auditing a course:

- a) All audited courses are recorded on the Full Time and Part Time Student’s transcript in cases where they are actively working to complete a JUC Academic Program.
 - 1. In general, auditing at JUC does not include the privilege of obtaining a transcript from the university. For those who are not Full Time or Part Time Students actively working to complete a JUC Academic Program, the Registrar’s Office does not maintain a record of audited courses beyond the semester in which a course was audited. Anyone wishing to obtain a transcript of an audited course and wishing the Registrar’s Office to maintain the record permanently must pre-arrange this with Admissions and pay a fee of \$200.00 per course.
- b) Students should officially register for courses they wish to audit with the Registrar.

- c) Spouses of Full-Time Students (both online and in-residence) and Full-Time Staff are entitled to audit one course per semester at no additional cost. Spouses must register for the course via the Full-Time Student's online registration form.
- d) Unless otherwise stipulated, ancient and/or modern language courses at JUC are not open to auditors.

Additionally, the following is expected when auditing a course unless otherwise stated in the course syllabus:

- a) Attend all class sessions.
- b) Attend all field studies.
- c) Complete all reading assignments.
- d) Any additional work the instructor may require (i.e., presentations etc.)

SIT IN ON COURSE

Full-Time Students who are auditing at least one course already may Sit In on other class sessions offered at JUC (including online). Instructor approval in each case is required. Sit-in sessions are not recorded on a student's official transcript.

MODERN LANGUAGES

One of the unique opportunities afforded to students in Jerusalem is learning modern Hebrew and/or colloquial Arabic. The acquisition of modern Hebrew not only helps to solidify a student's work in the language of the Hebrew Bible, but also opens a world of scholarship not readily available otherwise. Students working on an M.A. degree program are encouraged to augment their curriculum with a parallel track of modern Hebrew and/or colloquial Arabic. A student's Program Advisor/Chair can best direct the student to the Hebrew or Arabic courses that best suit each individual situation. At the end of the degree program, the student has the option to sit for a proficiency exam that will gauge the level of modern Hebrew attained. At the student's request, the level of proficiency, as gauged by the exam, will be indicated on the student's official academic transcript.

The Modern Language Option is required for certain M.A. degree programs. In the case where the Modern Language Option is not required, students may pursue learning the modern language *outside* the stipulated Program Requirements. Students may not substitute the Modern Language Option for Elective courses listed for each M.A. degree program. Students choosing to do the Modern Language Option when it is not part of the Program Requirements will finish with a total of 54 total credits.

COURSE SUBSTITUTIONS

Students may substitute an elective course with a course that is not listed under the Program Requirements of their M.A. degree program with the written approval of both the Program Advisor/Chair and Academic Dean.

COURSE CHANGES (DROP, ADD, AUDIT, WITHDRAW PASS/FAIL)

Course changes (add/drop) are made through the Registrar's office using the Course Change Request Form. If a student needs to locate the online form, he or she should email the Registrar. The add/drop deadline is typically Friday of the first week of classes. Students and instructors should be aware of the following:

- a) The course instructor (or the Academic Dean should the course Instructor be unavailable) must approve the request to change the status of a course already in progress. This includes Dropping, Adding, and Changing between Credit and Audit status.
- b) Course status can be changed from Credit to Audit until the course Withdrawal Deadline. Students should make note of when the Withdrawal Deadline is during the semester, typically it is mid-semester.
- c) Full-Time Students may not Withdraw from a course or change a course from Credit to Audit if the changes will drop them below what is required to be a Full-Time Student.
- d) Students who drop below what is required to be a Full-Time Student may have their scholarship award forfeited if the scholarship stipulations require the student to remain a Full-Time Student.
- e) Graduate students who have applied to Audit courses may not change their course status from Audit to Credit after the Add/Drop Deadline.
- f) The grade for a course that a student drops without gaining the proper approval from the instructor or Academic Dean, even if dropped before the Withdrawal Deadline, will still be recorded as an "F" on the permanent record of the student. The student may retake the course to earn a different grade in subsequent semesters.
- g) If a student drops a course after the Add/Drop Deadline, but before the course Withdrawal Deadline, then the course will be recorded on the permanent transcript as "W" (Withdraw). This mark is not factored into the Grade Point Average and the student will not receive academic credit for the course.
- h) The Registrar should issue an Audit student who withdraws from a course a WAU on the transcript.
- i) Courses may not be dropped after the course Withdrawal Deadline. The instructor's final letter grade for the student will be recorded on their transcript. If a student withdraws from an Academic Program after the Withdrawal Deadline, but before the end of the semester, the student will be issued a "WP" or "WF" as a final course grade on the Transcript and will not receive academic credit. For more on this topic please see: "Withdrawal from Academic Program" and "Leave of Absence."
- j) If a Graduate student drops a course that is a course required under the Program Requirements of a student's M.A. degree program, then the student should plan to retake

the course in a subsequent semester such that a new grade will be earned and recorded on the student's transcript.

- k) Courses at JUC are not offered in a pass/fail format.

SEMESTER COURSE CREDITS AND HOURS

Courses at Jerusalem University College in the Long-Term Academic Programs vary from 1 credit to 4 credit hours per course. Most courses are 3 credits. The academic calendar year for the Long-Term Academic Programs is divided into two semesters, fall and spring, and the following regulations are in place as it concerns Course Credits and Hours:

- Each semester is 14-15 weeks long.
- In terms of the semester, each credit hour represents a total of 45 learning hours for the course (e.g., 3 credit course represents a total of 135 learning hours in the course).
 - Learning hours include a combination of field studies, course lectures, and assignments listed in the syllabus. Prior to the start of the course each Instructor should verify that they have met the minimal requirements for their course by creating the right combination of learning opportunities geared toward achieving the course learning objectives.
- In terms of a weekly average during the semester, each credit hour represents one class period of 50 minutes per week for at least 11 weeks, 2.5 hours of research/writing per week for 14 weeks, and roughly 3 hours of active field study per semester.
 - *Example* - 3 credit course could be represented by 2.5 hours of class time per week for 11 weeks, 7.5 hours of reading/research for 14 weeks, and 9 hours of active field study for an estimated total of 141.5 semester learning hours.

Quantifying workload varies from instructor to instructor, so the said points are *minimally* what is required at Jerusalem University College. Students may find that more learning hours are expected in each course than the minimal requirement stated here and should plan accordingly.

SHORT-TERM COURSE CREDITS AND HOURS

Courses at Jerusalem University College in the Short-Term Academic Programs vary from 3 credit to 4 credit hours per course. Intensive Short-Term courses are offered in January, May, June, and July and the following regulations are in place as it concerns Course Credits and Hours:

- In terms of the Short-Term course, each credit hour represents a total of 45 learning hours for the course (see preceding section for further explanation).
- In terms of the weekly average during a Short-Term course, each credit hour represents 2 hours of classroom lecture/exam per week for 3 weeks, 3 hours of research/writing per week for 4 weeks (this includes the pre-map marking work), and roughly 9 hours of active field study per week for three weeks.
 - *Example* - 4 credit course could be represented by 8 hours of class/exam time per week for 3 weeks, 12 hours of reading/research over 4 weeks (this includes the

pre-map marking work), and 36 hours of field study and lecture per week for 3 weeks for an estimated total of 180 course learning hours.

EXAMS AND FINAL PAPERS

All exams, including final exams and final papers, must be taken/turned in at the time stated on the course syllabus or the time stated by the instructor. A student may request an early final exam time only if the following condition applies: The student *must* depart Israel prior to the end of the semester on account of personal matters, family matters, and/or home school obligations. Such requests should be directed to the instructor of the course and the Registrar must be copied.

COURSE EXTENSIONS AND INCOMPLETES “I”

In situations where unforeseen circumstances beyond a student’s control (e.g. Medical Emergency, Bereavement, Military Deployment, or other Acts of God), or because of an academic related matter (e.g. Approved Disability Accommodation, Course Internship, or Academic Integrity Issue), students may request from an instructor that a Course Extension be granted and a temporary grade of Incomplete “I” be assigned for the course until all course requirements are completed. The process for requesting a Course Extension and a temporary grade of Incomplete “I” is as follows:

- a) Course Extension requests may be made only between the Withdrawal Deadline and the final Friday of the last week of the regular semester. Course Extensions may not be requested during Finals Week or any time thereafter.
- b) A request for a Course Extension will be considered only if a student has both of the following:
 1. Less than 50 percent of the course requirements left to complete.
 2. Attended at least 75% of class meetings.
- c) Student should speak to the instructor of the course, explain the unforeseen circumstance, and request that a Course Extension be granted. If a Course Extension is not formally requested and subsequently documented in writing, all coursework must be completed by the final day of Final Exam Week for the semester in which the course is taken.
 1. A request for a Course Extension must be submitted in writing from the student with any supporting documentation (e.g. a medical note).
 2. Students and instructors should note that employment, JUC serve-study program commitments, church-related events, and/or misunderstandings of a course syllabus are not considered “unforeseen circumstances beyond a student’s control” as students can and should plan accordingly around such matters.
- d) Course Extensions are granted at the discretion of the instructor. If the instructor grants the request for a Course Extension, then the instructor will communicate to the Registrar when final grades are due that an Incomplete “I” should be temporarily issued for the student.
 1. Instructors granting a Course Extension may not include additional work beyond the assignments listed in the syllabus.
 2. When Academic Integrity is in question at the end of a semester (e.g., plagiarism), the instructor may issue a student an Incomplete without the student requesting a

Course Extension. This may be required if the Academic Integrity issue requires an Academic Hearing.

- e) Course Extensions may not exceed the start date of the subsequent semester.
- f) If the work remains unfinished after the permitted extension, the assignment(s) due will automatically be recorded as an “F” and the instructor shall submit the final grade to the Registrar accordingly.
- g) If a student did not request an extension, or if the extension was denied, then all assignments are required to be submitted at the original due date stated in the syllabus. Any assignment not turned in for the course will be recorded as an “F.”
- h) If an instructor refuses to grant a Course Extension, and the student believes they are eligible for one, they may proceed in accordance with JUC’s Grievance Policy.

COURSE GRADES

JUC is committed to fairness and transparency in assessment of each student’s work. The instructor of a class, as a member of the faculty at JUC, is the sole authority for reporting and/or changing a course grade for a student.

In instances where a faculty member’s appointment has been terminated, or a faculty member has resigned, or is no longer serving in his or her post, the sole authority for approving and/or changing a course grade will rest with the Academic Dean.

Each student taking a course for credit should receive a final grade from the instructor of record and expect adequate feedback on papers and assignments. Students must be in good financial standing with JUC to receive final grades at the end of each semester. Students who have an outstanding payment due, will not be issued final grades for that semester until all accounts have been paid in full.

JUC develops grading policies which conform to best practices of higher education and as defined by AACRAO (American Association of Collegiate Registrars and Admissions Offices). JUC seeks to demonstrate its commitment to ethical, fair, and unbiased evaluation of learning by defining program learning in terms of course competencies and program learning outcomes.

Grade Point Average Computation

- a) JUC uses a 4.0 grading system for the computation of quality points. The cumulative Grade Point Average for a student is calculated based on courses taken at JUC —both in residence and online.
- b) Student Grade Point Average is determined by dividing the sum of quality points by the sum of hours attempted.
- c) JUC offers Graduate Level courses that are open also to Undergraduate students. In cases where faculty have Undergraduate students in their course, they are permitted, but not mandated, to evaluate Undergraduate students using a different grading rubric or scale (see below).
- d) The following grades are not calculated in a student’s overall Grade Point Average and they do not represent courses completed satisfactorily for credit toward the Program Requirements:

AU	Audit
I	Incomplete
WAU	Withdrawal Audit
WP	Withdrawal Passing
WF	Withdrawal Failing
W	Withdrawal

Passing Grade

- a) The lowest *passing* course grade for a Graduate student pursuing an M.A. degree at JUC is a “C-.” If a student scores lower than a “C-” in a course, the student must retake the course at a satisfactory level to complete the M.A. degree.
- b) Instructors may appeal to the Academic Dean to override this policy thereby allowing the Graduate student an opportunity to do extra work in the form of a paper or retaking an exam to bring the grade to a passing level.
- c) Courses in which a grade of “C” or above is earned may be retaken only by permission of the course instructor, the student’s Program Advisor/Chair, and the Academic Dean.
- d) In cases where a course is retaken, the new grade will replace the former grade in the calculation of the cumulative Grade Point Average, regardless of whether it is better or worse than the grade earned in the first attempt; however, the record of the previous grade remains on the student’s transcript.
- e) A repeated course counts only once toward Program Requirements; students may not receive double credit for taking the same course twice. A course may be repeated for credit only twice. If a failed course is repeated at another school and the transfer credit is applied to the student’s program, the Program Requirements may be met, but the grade earned will not be factored into the student’s cumulative Grade Point Average.

Grade Scale

Instructors may elect for all students – Graduate and Undergraduate – to be bound by the same standards. In this scenario, instructors must use the JUC Graduate Student grading scale. In the event the instructor wishes to use an alternate grading scale for the Undergraduate students, they may choose to use the one below.

Undergraduates:

94-100 A	87-89 B+	77-79 C+	60-69 D
90-93 A-	83-86 B	73-76 C	59 or below F
82-80 B-	72-70 C-		

Graduates:

96-100 A	92-93 B+	83-84 C+	70-74 D
94-95 A-	87-91 B	77-82 C	69 or below F
85-86 B-	75-76 C-		

Minimum Grade Point Average

- a) The minimum cumulative Grade Point Average for students pursuing the M.A. degree is 3.0 “B”. Students whose cumulative Grade Point Average falls below the 3.0 minimum are consider on Academic Probation until their cumulative Grade Point Average equals or surpasses the 3.0 minimum.
- b) Students on Academic Probation are not eligible to receive JUC Financial Aid.
- c) Students whose cumulative Grade Point Average is below the 3.0 minimum will not be awarded an M.A. degree.
- d) Non-degree seeking Graduate students and Undergraduate students are expected to maintain a minimum Grade Point Average of 2.5.

Academic Probation

Any one of the following three conditions results in a student being placed on Academic Probation:

- a) Student enters program with low marks from preceding educational studies and Academic Committee makes decision to place student on Academic Probation initially until first semester studies at JUC are completed.
- b) Student’s cumulative Grade Point Average drops below the minimum 3.0 for M.A. Graduate student, 2.5 for non-degree seeking Graduate students and Undergraduate students.
- c) Student accumulates two or more final course grades of “F” in one semester.

Unless approved by the Academic Dean, Graduate students on Academic Probation may not take more than 13 credits per semester until their cumulative Grade Point Average improves to what is minimally required.

Students on Academic Probation are not eligible for the JUC Serve-Study Program. Students who are withdrawn from the JUC Serve-Study Program on account of Academic Probation may be considered to serve again if they are taken off Academic Probation.

To be taken off Academic Probation, students must have a semester with no “F” grades and a *semester* Grade Point Average above 3.0.

Graduate students who remain on Academic Probation for two *successive* semesters will be withdrawn from the M.A. degree program at the conclusion of the second successive semester on Academic Probation.

Graduate students who are withdrawn from a program may reapply to begin a new program per the standard admissions requirements.

Grade Correction

An instructor who discovers that an erroneous grade was reported for a student shall immediately communicate the matter to the Registrar and Academic Dean with brief explanation and exact detail of what retroactive correction is to be made. A correction of grade should be reported to the Registrar and Academic Dean within 90 days of recording of the original grade. When a grade correction is recorded, the appropriate semester and overall Grade Point Average will be

corrected, and the Registrar shall notify the impacted student of the Grade Correction.

Grade Appeal

- a) Grade determination is the prerogative of the instructor and students should be aware that grading is subject to the professional judgment of each instructor.
- b) A student may only appeal his or her final grade in a course, not individual assignment grades, and only for one or more of the following reasons:
 1. The criteria for evaluating academic performance, as stated in the course syllabus, were not actually applied in determining the grade,
 2. The grade was influenced by criteria other than those stated in the course syllabus.
 3. The instructor applied the criteria in a grossly unfair manner.
- c) A student who is considering a grade appeal must first discuss the course grade with the instructor. If the instructor decides not to change the grade, only then shall the student submit a written appeal to the Academic Dean. The burden of proof rests on the student and the appeal must include a clear and coherent statement of the reason for the appeal, including which of the three reasons stated above is the basis for it. The appeal should also include any supporting documents. The initial written appeal must be submitted no later than 60 days after official grades have been posted.
- d) After receiving the appeal, the Academic Dean will forward it to the instructor for a written response. The Academic Dean will also form an ad hoc Grade Appeal Committee consisting of a Program Advisor/Chair, the Registrar, and at least two other faculty members. Note, the Academic Dean will shall not participate in the Grade Appeal Committee. In cases where the Program Advisor/Chair is the instructor, a different Program Advisor/Chair will be selected to chair the ad hoc Grade Appeal Committee.
- e) The Committee will meet and may request oral clarification from either the instructor or the student at that time. The Committee has the following options for action:
 1. It may affirm the appeal and settle it by consent: i.e., the Committee may devise a mutually acceptable resolution to the appeal.
 2. It may affirm the appeal and submit a change of grade form itself. In determining the student's final grade, the Committee will consider all evidence of the student's overall academic performance in the course under review as well as the implications for the student's grade of the instructor's actions.
 3. It may deny the appeal, in which case the original grade stands.
- f) The entire process from the time of the initial written appeal should not be more than one month.
- g) Students wishing to appeal the decision of the Grade Appeal Committee may do so by submitting a written request for review of the case to the Academic Dean within five business days of being notified of the Committee's decision. The Academic Dean will review all materials relating to the appeal, but the student may not provide new or additional material at this time. The Academic Dean will then render a final decision, which shall be final and binding on all parties.

FAILED COURSE AND RE-EXAMINATION

Graduate students who fail a course that is required in for their Academic Program may apply to retake the final examination of the course. Students can submit a Re-Examination Request form to

the Registrar for the course and the Academic Committee will review. If the application is approved, the student may proceed as follows:

- Pay the Re-Examination Fee, which is half of the regular course fee.
- Audit the course when it is offered again.
- Retake the final exam.

The original grade and the grade of the retaken final examination appear on the student's transcript, but only the second grade (even if it is lower) is used in the calculation of the student's Grade Point Average. A final examination may be retaken only once.

PLAGIARISM AND ACADEMIC INTEGRITY

Defining Plagiarism

JUC defines Plagiarism as presenting someone else's work as your own. This occurs when information (consecutive words, lines of thought and ideas) that can be considered the intellectual property of someone else is used without properly acknowledging the original source. There are varying degrees of plagiarism defined as follows:

- a) Minimal Plagiarism:
 1. Inserting verbatim phrases of several distinctive words from a source without attribution.
 2. Substituting synonyms into the original sentence rather than rewriting the complete sentence.
 3. Reordering the clauses of the original sentence rather than rewriting the complete sentence.
 4. Using a source's line of logic, thesis, or ideas without attribution.
- b) Substantial Plagiarism:
 1. Inserting verbatim sentences or longer passages from a source without attribution.
 2. Combining paraphrasing with verbatim sentences to create a paragraph or more of text without attribution.
 3. Repeatedly and pervasively engaging in minimal plagiarism.
 4. Reusing or modifying a previously submitted paper (e.g., from another course) for a present assignment without obtaining prior approval from the instructors involved.
- c) Complete Plagiarism:
 1. Submitting or presenting someone's complete published or unpublished work (paper, article, or chapter) as their own.
 2. Submitting another student's work for an assignment, with or without that person's knowledge or consent.
 3. Downloading or purchasing a term paper from a web site or other source.

All forms of plagiarism, as defined here, are unacceptable at JUC. Intent is not a factor in determining whether plagiarism has occurred. It is the student's responsibility to avoid any of these forms of plagiarism through learning how to properly handle and acknowledge the idea's and research contributions of others.

For Undergraduate programs, this policy is primarily aimed at major course assignments. Instances involving discussion forums, homework, and other minor assignments should be handled on a case-by-case basis by the instructor. Instructors will use their judgment regarding the level of importance and frequency of the offenses.

For Graduate programs, students are expected to understand the nature of cheating and are subject to immediate dismissal from the university for any egregious act of academic dishonesty or cheating.

Discovery of any dishonest action for students who have been awarded a JUC degree may result in rescinding of said degree without the need to follow the steps listed below.

Consequences for Minimal Plagiarism (see definition above):

- a) The assignment may be rewritten and resubmitted, with or without a grade penalty, at the discretion of the instructor.
- b) The instructor informs the Registrar and Academic Dean in writing and the notice shall be kept in the student's file for future reference.
- c) Additional instances of minimal plagiarism in a course should typically be treated as substantial plagiarism.

Consequences for Substantial Plagiarism (see definition above):

For each of the following offenses, a written notice must be submitted by the instructor to the Registrar and Academic Dean. These offenses are considered cumulative for both Undergraduate and Graduate programs and not as a per course offense.

- a) First offense: Ordinarily, the student receives a failing grade on the assignment. However, the instructor may allow a resubmission with a grade penalty. In either case, the instructor submits notice to Registrar and Academic Dean.
- b) Second offense: The student receives a failing grade in the course.
- c) Third offense: The case is referred to the Academic Dean for action which may result in suspension or dismissal from JUC.

Consequences for Complete Plagiarism (see definition above):

For each of the following offenses, a written notice must be submitted by the instructor to the Registrar and Academic Dean. These offenses are considered cumulative for both Undergraduate and Graduate programs and not as a per course offense.

- a) First offense: The student receives a failing grade in the course.
- b) Second offense: The case is referred to the Academic Dean for action which may result in suspension or dismissal from JUC.

Alleged Plagiarism and Academic Hearings

If an instructor suspects a student of plagiarizing, the instructor should do the following:

- a) First speak directly with the student to inquire about and discuss the alleged plagiarism. In this meeting, the instructor should present the evidence for the alleged plagiarism (i.e., copies of sources plagiarized), allow the student to respond, review what plagiarism is, why it is unacceptable in a scholarly community, and how to cite sources properly and then review the university's plagiarism policy and procedures.
- b) If the student acknowledges plagiarizing on his or her work, the instructor should proceed as follows:
 1. Determine whether the plagiarism is minimal, substantial, or complete. The instructor is encouraged to consult with a colleague or the Program Advisor/Chair in determining the level of plagiarism.
 2. State in writing both the level of plagiarism and the consequence for the student.
 3. Submit this notice, or copy, the Registrar and Academic Dean.
 - i. The Registrar will note whether this is a first, second, or third offense for the student.
 - ii. The Registrar will ensure the offense is filed in the student's permanent record.
- c) If the student does not admit to plagiarizing, yet the instructor remains convinced of his or her allegations, then the matter must be presented to the Academic Dean for an Academic Hearing. The steps for proceeding in this matter include:
 1. The instructor will email the Academic Dean and provide context for the alleged plagiarism.
 2. The Academic Dean will schedule an Academic Hearing within 14 days of being presented with the matter. The Academic Hearing may be done electronically if parties are unable to meet in person at JUC.
 3. At the Academic Hearing, the instructor shall present the alleged plagiarism case. The burden of proof lies on the instructor to demonstrate why they believe plagiarism has occurred. Following the instructor's presentation, the student will have opportunity to respond to the allegations.
 4. The Academic Dean will render a final decision, which shall be final and binding on all parties. If the Academic Dean deems that plagiarism has occurred, it must be determined at whether it is minimal, substantial, or complete plagiarism. The consequence should be decided in accordance with policy found herein. When it is a first offense of minimal or substantial plagiarism, the Academic Dean may confer with the instructor to decide what the consequence should be.
 - i. Note, in determining consequences for plagiarism, previous offenses by the student in other courses are relevant.
 5. The Academic Hearing should have minutes and a final report stating the consequence should be issued for both the student and instructor. The report will be kept in the student's file for future reference.

Additional Information

- a) If plagiarism is discovered after a course or degree is completed, the level and frequency of plagiarism will be evaluated by the Academic Dean in consultation with relevant Program Advisors/Chairs and instructors. Consequences may include changing the grade awarded in a course or courses, delaying the awarding of the degree, withholding the degree, or rescinding the degree altogether.

- b) If another JUC student is suspected of assisting the student under review with plagiarism (e.g., sharing a previously written paper), the Academic Dean will investigate and determine whether the allegations are substantiated. In cases where the allegations are substantiated, the Academic Dean will determine an appropriate consequence for the student who assisted in the plagiarism.
- c) Students wishing to appeal the consequence determined by solely by an instructor for plagiarism may do so following JUC's Grievance Policy.

BIBLE CONTENT EXAMS

The educational foundation of Jerusalem University College is the Bible. Graduate Students in all M.A. Degree Programs are required to take two Bible Content Exams (BCE) in Old Testament and New Testament by the end of their second semester of study, or by the time they have reached 24 credits, whichever comes first. Students should note the following:

- The exam is 100 multiple choice questions.
- A passing score is 75 or higher.
- Students may retake each exam two additional times.
- The highest scores will be recorded on the official transcript as letter grades.
- The letter grades will not be factored into the cumulative program GPA.
- Students can submit a BCE Request form to the Registrar to arrange to take each Bible Content Exam.
- A third unsuccessful attempt results in the dismissal from the M.A. degree program.
- Students should consult the Academic Calendar to see when these exams are offered during the semester.
- Students will be billed the Examination Fee for each exam they take or retake.

Students who do not complete a first attempt on the exams by the end of the second semester or 24 credit mark will be required to take BCE 800 Intro to Bible in August or January online. This course will not count toward the cumulative credit hours needed to satisfy the Program Requirements. The course will be charged to students at the online audit course credit rate. Completion of the course will include successful passing of BCE 801 and BCE 802. The course is open to any student for auditing purposes only.

M.A. THESIS TRACK

Students in the Graduate School wishing to complete a thesis for their M.A. degree program should begin speaking with their Program Advisor/Chair within the first year of study. A mutually agreed to and approved topic should be selected, and a research plan charted for writing the thesis. Each thesis will have two readers, a first reader (typically the Program Advisor/Chair) and a second reader.

TW 980

The Graduate student should register for TW 980 in their third semester. During the third semester the Graduate student will work with their first reader to compile a comprehensive

bibliography, develop a basic structure for the thesis, and write an outline. Students should work with their first reader to identify an adequate second reader. The student should submit also submit a Thesis Proposal form to the Registrar stating who the two readers of the thesis will be, the thesis topic, and initial bibliography. Proposal forms are accepted on 01 December and 01 April of each year. Students must carry a Grade Point Average of 3.0 or higher prior to submitting a Thesis Proposal form.

TW 981

In the semester following TW 980, the Graduate student should register for TW 981 and begin writing the thesis. Students must have the Thesis Proposal form approved by the Academic Committee.

Format

The text of the thesis, including footnotes (not endnotes), should be approximately 100 double-spaced pages typed using Times New Roman 12 point font, followed by a bibliography.

Submission and Evaluation

Once a student has completed the thesis, they should submit the thesis to both readers for a final review. After 30 days, an oral review will be scheduled that will consist of both readers, the Academic Dean, and the student. This review can be online or in residence.

Each reader of a JUC M.A. thesis is entrusted with the responsibility is to ensure the academic integrity, rigor, and excellence is met prior to signing off on the completion of the thesis.

After the oral review, the student will either:

1. *Clear Pass* – There only minor revisions to make and can be done without additional review. The student then may submit the signed thesis to the Registrar.
2. *Conditional Pass* – There are revisions to make and they must be approved by the first and second reader. The student then may submit the signed thesis to the Registrar.
3. *Not Accepted* – The thesis has not been completed to satisfactory standards. The student must either finish the non-thesis track M.A. degree program or initiate a new and different thesis.

The Registrar will work with the Director of Library services to ensure the JUC M.A. thesis is published and shelved accordingly in the library or stored accordingly in the database.

PURSUING DOUBLE M.A. DEGREE

Students wishing to complete a second M.A. degree after the completion of a first M.A. degree at JUC, may continue their studies uninterrupted with expressed written permission from both the *new* Program Chair and the Academic Dean.

Students may apply up to 24 credits from their first M.A. degree toward the second M.A. degree such that there would only be 24 more credits to complete along with one or two additional comprehensive exams.

Depending on the required Comprehensive Exams for the M.A. degree program, the student would only need to take the one additional comprehensive exam. The unique exception would be in a scenario where a student wished to pursue a double M.A. degree such that one of the degrees would be in the Cultural Studies of Israel and Palestine.

PROGRAM CHANGE REQUEST

In cases where a student wishes to change JUC Programs—either from a Graduate Certificate to an M.A. Degree Program, or M.A Degree Program to Graduate Certificate Program, or from one M.A. Degree Program to another, or from a JUC Semester Abroad Program to a JUC M.A. Degree Program or Graduate Certificate Program, the student should proceed as follows:

- a) Complete and submit a Program Change Request form to the Registrar.
- b) The Program Change Application will be evaluated by the Academic Dean, Registrar and Program Advisors/Chairs involved.
 - a. Students who have a cumulative Grade Point Average below 3.0 are not eligible to change Academic Programs at Jerusalem University College.
 - b. The Program Advisor/Chair reserves the right to accept or refuse the Program Change Request.
- c) The Registrar will communicate with the student no later than 14 days upon receiving the Program Change Application as to what the decision is as it concerns the request for a Program Change.

COMPREHENSIVE EXAMS

Each M.A. degree program has two Comprehensive Exams that are integrative in nature to show breadth of knowledge across the curricular area. The minimum passing grade for each Comprehensive Exam is B- (Low Pass). All Comprehensive Exams are *closed book* and completed in a timed environment, typically on JUC's campus for in-residence students.

Please review the following to understand who is responsible for what in the process of taking Comprehensive Exams.

Pre-Exam

- a) Students should obtain study questions and the reading list for each Comprehensive Exam they are planning to take. Students should communicate with the Registrar and/or Program Advisor/Chair to obtain these study guides.
- b) For the HRC; BHG; HCL; BA, and any other JUC M.A. degree programs requiring a Comprehensive Exam in Biblical Hebrew, students should communicate with the Program Advisor/Chair of the HCL M.A. degree program to finalize what the biblical Hebrew Comprehensive Exam will entail.
 1. The Biblical Hebrew Comprehensive Exam s include one historical geographical question, all students taking this exam should plan accordingly. The Registrar in dialogue with Program Advisor/Chair will select a small pool of potential

questions from the BHG Study Guide Questions for the student to study before taking the Biblical Hebrew Comprehensive Exam.

- c) Students register to take each Comprehensive Exam 30 days prior to the desired date. No Comprehensive Exam will be issued earlier than 30 days from the date of the initial registration email.
 1. Students can submit a Comprehensive Exam Request form to the Registrar to register for each Comprehensive Exam.
- d) The Registrar should confirm the exam day and time with the student within 5 business days of receiving the registration request.
- e) The Registrar will coordinate with the involved Program Advisor/Chair to obtain the Comprehensive Exam materials and then ensure that the proctor has these materials prior to Exam Day.
- f) In cases where the proctor is off-campus as the exam setting is off-campus, the Registrar will email the proctor the documents and the proctor will print them. The proctor will also sign a JUC Exam Integrity statement affirming the environment and off-campus exam process remains in alignment with the JUC Exam Day process (see below)
- g) Accommodations for students with previously documented learning accommodations or for whom English is not their native language may be requested in the Comprehensive Exam Request form. Approved accommodations will be communicated to the student prior to Exam Day.

Exam Day

- a) Except for Comprehensive Exams in the biblical and modern languages, students may choose to handwrite or type the Comprehensive Exam.
- b) Students have a maximum of 4 hours to complete each Comprehensive Exam unless the Comprehensive Exam is a language exam. For language exams students may use both exam blocks to complete one Comprehensive Exam.
 1. Exam blocks for in-residence students can be scheduled M-F for either:
 - i. 8:00AM-12:00PM
 - ii. 1:00PM-5:00PM
- c) Students may not bring phones, electronic devices, headphones, textbooks, or Bible into the exam setting.
- d) Students may bring water and/or small snacks into the exam setting.
- e) Students will be provided scratch paper in the event they need it.
- f) A proctor will be assigned to the student for the exam to ensure all needs are met.
- g) The proctor will provide the student with the exam and collect it when it is completed.
- h) The proctor will print the comprehensive exams, seal them, and give them to the Registrar who will pass the exam to the Program Advisor/Chair responsible for evaluation.

Post-Exam

- a) The Program Advisor/Chair will evaluate each Comprehensive Exam and issue a final grade within 14 days of the date of the exam.
- b) The instructor will report the grade to the Registrar.
- c) The Registrar will enter the grade on the transcript and report the grade to the student.

Additional Information

- a) At the discretion of the Program Advisor/Chair and the Registrar, a Graduate student may retake all or part of a comprehensive exam without additional charge provided it is their first failed attempt.
- b) If a student is not able to take any portion of their exam on the Jerusalem campus, they must submit a Registrar Request to take the exam remotely. The student must designate a trusted proctor who will ensure that JUC guidelines are upheld for the duration of the testing period.

GRADUATION AND DEGREE COMPLETION

On the final Friday of each semester (typically following the final Shabbat meal on the last Friday of Finals Week), JUC holds a “Graduation Reception” for all in-residence students. Any student completing a JUC program that semester will be celebrated, and their achievements recognized. This includes students finishing a JUC Semester Abroad Program, the Undergraduate MESP program, the JUC Graduate Certificate Program, and any of the JUC M.A. Degree Programs.

Students, faculty, administrators, and guests are welcome to attend the celebration. Students and Faculty should let JUC administration know if they are attending and if guests are being invited.

Graduate Students who are completing an M.A. Degree Program should note the following as it concerns Graduation and Degree Completion:

- a) Graduate students need to fill out the Application to Graduate Form and submit it to the Registrar **at the beginning of the semester prior to graduation.**
- b) Graduate students may “walk” in circumstances where they still have one comprehensive exam left to complete and/or a thesis being completed.
- c) Graduate students may not “walk” if they still have two comprehensive exams left to complete.

In scenarios where Graduate students “walk” for recognition of the M.A. degree program accomplishments, but they still have an outstanding comprehensive exam to complete or a thesis to finish, the actual JUC M.A. Degree will not be conferred until all Program Requirements have been satisfactorily completed. To be awarded the M.A. Degree, students must have:

- a) Satisfactorily completed all the course work and field studies required for the degree.
- b) Received a minimum grade of C- for any individual course that counts toward the degree.
- c) Received a minimum cumulative Grade Point Average of 3.0 for the degree.
- d) Received a minimum passing score of 75/100 or higher on each of the two Bible Content Exams.
- e) Satisfactorily completed all necessary M.A. Comprehensive Examinations.
- f) Returned all JUC library books.
- g) Paid all financial obligations to JUC in full (tuition, room and board, thesis fee, graduation fee, diploma fee, etc.).
- h) A student will be awarded the M.A. Degree With Honors only if they have a Grade Point Average of 3.9 or higher and have written a satisfactory thesis.

Students who “walk” with an outstanding comprehensive exam to complete or a thesis to finish will continue to be billed in subsequent semesters a Program Continuation Fee. The Program Continuation Fee will be billed to the student account until they have completed all Program Requirements for earning the M.A. Degree.

If a student has not completed the comprehensive exam or thesis within the Term Limit for M.A. Degree Program (see below), then the student will no longer be considered an Active Student at JUC and the JUC M.A. Degree will not be conferred to the student. In such cases, the Graduate student will be issued a Graduate Certificate for the program they had been working to complete.

GRADUATION HONORS AT GRADUATE LEVEL

The academic achievements of students graduating with an M.A. Degree are formally recognized at the Graduation Reception, appear in published lists of graduates, and are recorded on transcripts. Students should note the following as it concerns Graduation Honors:

- a) Only JUC credits are used in computing graduation honors. To calculate a student's achieved honors designation, Grade Point Averages are truncated two decimal spaces and are not rounded up. For recognition purposes at Commencement, eligibility for these honors is determined based on the cumulative Grade Point Average.
- b) The levels of honors are as follows:
 - *Summa Cum Laude* (highest honor) for a GPA of 3.85 or above
 - *Magna Cum Laude* (high honor) for a GPA from 3.71 to 3.84
 - *Cum Laude* (with honor) for a GPA from 3.5 to 3.7
- c) Students transferring in credit from another Graduate Program must have completed at least 36 semester credit hours at JUC to be eligible for receiving scholastic honors.

TERM LIMIT FOR M.A. DEGREE PROGRAMS

Students must complete all Program Requirements for a JUC M.A. Degree within four years of their matriculation date (i.e., the first semester of courses as an accepted Graduate student). This includes all courses and associated field studies, two Bible Content Exams, two Comprehensive Exams, and thesis requirements if the student has chosen the Thesis Track option.

Students with documented learning disabilities, or for whom English is not their first language, or who have had course extensions due to extenuating circumstances may request a one-year extension by emailing both the Program Advisor/Chair and Academic Dean. Students who request a Leave of Absence (see below) are not bound by this Term Limit policy.

Students who are Pursuing a Double M.A. Degree (see above), must still complete at least one of the M.A. degree programs in full within four years. Students in this position will be afforded an additional one year to complete the second M.A. Degree (i.e., five total years to complete the Double M.A.).

PROGRAM CONTINUATION FEE AND ACTIVE FILE

Graduate students who have matriculated into a JUC M.A. Degree Program, and who do not register for courses in a particular semester, will still be responsible to pay a Program Continuation Fee to keep their Student Account Active with the Registrar. The Program Continuation Fee will be issued in situations such as:

- a) Graduate student has completed all course work, but not the comprehensive exams and/or thesis.
- b) Graduate student has decided to take a semester-long break from Program but wishes to remain Active with JUC's Registrar. Graduate students may register an Active File by paying the Program Continuation Fee a total of four consecutive semesters. In cases where a longer break is required, please see the section concerning Leave of Absence.

If the Program Continuation Fee is not paid, students are not permitted to submit a completed thesis for review or complete comprehensive exams that remain outstanding. After two semesters where no Program Continuation Fee has been paid, the student will no longer be an Active File and will be formally withdrawn from the Academic Program.

In no circumstances may a Graduate student reside in Israel on a JUC issued A-2 Student Visa without being registered for courses in a JUC Program of study (see above Studying in Israel on Student Visa).

LEAVE OF ABSENCE

In situations where a Course Extension (see above) is not sufficient, but instead a Leave of Absence is required due to unforeseen or foreseen protracted matters, students should speak to their Program Advisor/Chair and the Academic Dean about next steps. A Leave of Absence is defined as a temporary separation from JUC. Students who need to interrupt progress towards completion of a Program may petition to take a Leave of Absence by completing the Leave of Absence form. There are various types of reasons for a Leave of Absence one may need:

- a) Medical Leave of Absence:
 - For students who must temporarily interrupt progress toward degree due to a physical or mental health condition.
- b) Parental Leave of Absence:
 - For students who become new parents (whether by childbirth or adoption).
- c) General Leave of Absence:
 - For students who elect to temporarily interrupt their progress and are not eligible for a medical or parental leave.

Any Leave of Absence must be approved by the Program Advisor/Chair and Academic Dean. Graduate students requesting a Leave of Absence in the middle of an M.A. Degree Program are still required and bound to finish the Program Requirements within the Term Limit for an M.A. Degree Program (see above). Depending on the nature of the Leave of Absence, students may be

eligible for an extension to the Term Limit. The general policy for students taking a Leave of Absence is as follows:

- a) A mid-semester Leave of Absence prior to the Withdrawal Deadline will result in an entry on the transcript of Withdraw “W,” which is a mark that neither gets factored into the Grade Point Average nor counted as satisfactorily earned credits toward the Program Requirements. If possible, students are encouraged to finish courses remotely should it be permitted by the instructor and in accordance with the Course Extension policy.
- b) A Leave of Absence *after* the Withdrawal Deadline will result in entries on the transcript of Withdraw while Passing “WP” or Withdraw while Failing “WF” along with the withdrawal date. Both a WP and WF mark on a transcript does not factor into the Grade Point Average nor counted as satisfactorily earned credits toward the Program Requirements. If possible, students are encouraged to finish courses remotely should it be permitted by the instructor and in accordance with the Course Extension policy.
- c) During a Leave of Absence, students are not permitted to enroll in courses at JUC and are not considered Active students. Students on a Leave of Absence may not fulfill Program Requirements during the time on leave. Students will not receive a semester bill as they are not considered Active.
- d) If a student plans to work officially on record on a Thesis or other Program Requirements such as Comprehensive Exam Prep while being away from JUC, then the student will not be considered to be on a Leave of Absence. This includes students who have completed all required credits for a degree program but are still working to finish a Thesis or Comprehensive Exam. In all such cases, students will be responsible to pay the Program Continuation Fee (see above).
- e) Students who request a Leave of Absence will have their A-2 Student Visa privileges suspended and may be required to take their Passport to the Ministry of Interior to have the Student Visa cancelled.
- f) There may be financial implications of withdrawing for a Leave of Absence such as lost or decreased JUC scholarships, JUC loans, or Federal Student Loans. Such will depend on the effective withdraw date marking the beginning of the Leave of Absence. It may be the case that only a portion of tuition, room, and board will be refunded and/or that portions of student loans received are required to be repaid.
- g) Students taking a Leave of Absence are not eligible for federal financial aid, including Federal Direct Loans. It is also not guaranteed whether JUC loans and/or JUC scholarships will be deferred for the entirety of a leave.
- h) Students taking a Leave of Absence will have limited access to JUC facilities that are normally available to enrolled students.
- i) Students taking a Leave of Absence will not be eligible to reside in JUC campus housing. Depending on the nature of when the Leave of Absence is beginning, JUC students may be asked to submit their passport for the cancelling of the JUC A-2 Student Visa and subsequently return to their home country. This naturally will entail an early check out of campus housing if the student resides on campus.
- j) Students taking any form of a Leave of Absence must request to return to their Program as an Active student in advance of the semester they hope to return in.

- k) Students who neglect to submit a request to return to their Program from an approved Leave of Absence, or who do not request for and/or who are not approved for an extension will be discontinued from JUC and will need to apply anew for readmission to return.

A Medical Leave of Absence is available to students who have had unforeseen physical and/or mental medical conditions develop during their studies.

- a) Since each Medical Leave of Absence will be different from student to student, the nature of the Leave of Absence will vary. Students should communicate with their Program Advisor/Chair and the Academic Dean the issues in hand, and the understood plan for treatment.
- b) The Program/Chair together with the Academic Dean shall determine if and how a student might receive an extension to the Term Limits for M.A. Degree Program (see above), and whether Course Extensions can be granted for the current semester.
- c) A Medical Leave of Absence should be recorded in confidential student files and include any supporting documentation that might be made available.
- d) The process to request for a Medical Leave of Absence is as follows:
 - 1. Student must communicate with the Program Advisor/Chair and Academic Dean concerning their request for a Medical Leave of Absence as soon as they believe it might be required.
 - 2. The Program Advisor/Chair and the Academic Dean together will determine:
 - i. Target timeline for return based on the information in hand.
 - ii. Necessary extension to Term Limit for M.A. Degree Program.
 - 3. The Academic Dean should inform the Registrar of the decision and the communication should be documented in the student file.

A Parental Leave of Absence is available to students who experience the birth or adoption of a child for whom they have parental responsibilities.

- a) Those adopting children over the age of 18 or a spouse's or partner's child are not eligible for parental leave. Those residing in localities where legal adoption is not an option but who are assuming parental responsibilities and otherwise meet the eligibility criteria are eligible for parental leave.
- b) Students may request one, continuous 12-week leave per childbirth or adoption event every 12 months.
 - 1. Students should remain proactive in communicating their timeline and plan with their Program Advisor/Chair and the Academic Dean well in advance of their planned parental leave.
- c) Students who have had prior parental leave within the past 12 months may not request another parental leave but may request a medical or general leave of absence.
- d) Students on approved parental leave will automatically receive a two-semester extension to the Term Limit for an M.A. Program.
- e) Students taking a Parental Leave of Absence must begin the leave period within the first 90 days of the birth or adoption event, or prior to the birth/adoption event if medically necessary. The period of leave applies to calendar weeks. If a parental leave overlaps with an academic break, the break period will count toward the continuous 12-week period of leave.

- f) Students using a Parental Leave of Absence for all or most of a semester will not enroll for that semester and will be placed on “Leave” status, which is different than “Active.”
- g) Students who are enrolled in classes as of the start date of a Parental Leave of Absence should work with their instructors to determine whether Course Extensions are possible with an agreed to timeline for completing the coursework upon returning from the 12-week leave period.
- h) If a student anticipates taking a Parental Leave of Absence for part of a semester, it is recommended that the student not enroll in coursework for that semester and begin their Leave of Absence accordingly. Students should consult with their Program Advisor/Chair, the Academic Dean and Registrar to determine the best plan for proceeding forward.
- i) The process to request for a Parental Leave of Absence is as follows:
 - 1. Students must communicate with the Program Advisor/Chair and Academic Dean concerning their request for a Parental Leave of Absence at least 60 days prior to the leave start date (or as soon as possible in unforeseen circumstances).
 - 2. At the end of the 12-week period, students will resume their Program studies. If additional leave time is needed, students should submit their request to the Academic Dean.
 - 3. The Academic Dean should inform the Registrar of the decision and the communication should be documented in the student file.

A General Medical Leave is available to students who wish to temporarily interrupt their progress toward a degree, and who are not eligible for a Medical or Parental Leave of Absence.

- a) A General Leave of Absence must be approved by the student’s Program Advisor/Chair and the Academic Dean.
- b) A General Leave of Absence may be requested in the current semester at any point in time prior to Finals Week. During Finals Week, such requests will not be reviewed for approval until the subsequent semester.
- c) The process to request for a General Leave of Absence is as follows:
 - 1. Students must communicate with the Program Advisor/Chair and Academic Dean concerning their request for a General Leave of Absence as soon as they believe it might be required.
 - 2. The Academic Dean will notify the student of the approval status for the request.
- d) A General Leaves of Absence is approved for a minimum of one semester and a maximum of two semesters. In most cases, JUC Financial Aid Awards will remain available after the approved leave period ends.
- e) Students on an approved leave may extend their General Leave of Absence provided the total leave time does not exceed one year. To request an extension, students must email the Registrar prior to the original leave end date. The request will be reviewed by the Program Advisor/Chair and Academic Dean. In certain exceptional cases, JUC may grant leave extensions beyond the one-year maximum. Students hoping to extend a leave beyond one year must submit their request for extension to the Program Advisor/Chair and the Academic Dean.

TRANSCRIPTS

Transcripts are ready one month after the end of each semester. Students may request a Transcript from JUC at any point in time during their studies at JUC. Provided the student's financial account is in good standing, the Transcript will be released. Students should do the following to obtain their Transcript:

- a) Students requiring Transcripts at the end of the semester must submit the appropriate request via the Transcript Request form: <https://connect.juc.edu/register/transcript>.
- b) Students requesting a post-semester Transcript with the purpose of transferring JUC course credits back to their home institution will not be charged a fee. Transcripts for undergraduate students in the Study Abroad program will automatically be sent to their home institution.
- c) Students requesting a Transcript for purposes other than transferring JUC course credits back to a home institution will pay a \$10.00 transcript fee.
- d) Graduate students finishing their program will be mailed an official Transcript free of charge upon graduation.

STUDENT RECORDS

There are three primary ways student records are kept at Jerusalem University College:

- a) Student records are kept in JUC's CRM database "Slate," which is an offsite cloud-based academic host used by many universities around the world. These records are started when a student begins an application and/or has a first engagement with JUC. These records are confidential, and access is limited to a select group of staff persons involved with Admissions, Finance, and Academics. Slate is the primary mode for managing and maintaining student records, backed up by Slate Technologies. As it concerns these records are concerned, JUC does not keep hardcopies of these records to ensure maximum security is achieved as it concerns financial information.
- b) Students enrolled in a Long-Term Academic Program begin an Active File with the Registrar and Academic Dean and these files are hardcopy. They are maintained in the Jerusalem Office and record the current academic progress each student is making (which is ultimately collected in Slate as well).
- c) Students enrolled in either the Long-Term and/or Short-Term Academic Program who have an Academic Integrity case, or who have a disciplinary situation arise, or who have a serious medical accident etc., are documented on a case by case basis by the Director of Student Services and/or Academic Dean. These files are confidential and secured on the local Jerusalem drive.

DISMISSAL / DISCIPLINE

Jerusalem University College reserves the right to dismiss students whose academic progress is unsatisfactory, or whose public or private conduct violates Christian standards and values. In addition, cheating on exams, plagiarism (see above "Plagiarism and Academic Integrity") misusing the library resources, or violating dormitory and/or campus policies may result in dismissal from the university.

PETITIONS

Students can submit an Academic Petition form to the Registrar for course extensions, independent study, adjustment of academic requirements, and other related matters. Such requests are reviewed by the Academic Committee and in several cases require the signature of an instructor of Program Advisor/Chair.

COURSE REGISTRATION

Registration for current Graduate students for the upcoming semester is held during November in the fall semester and April in the spring semester. The course selections made are binding, and tuition bills are issued to students based on the registered courses.

After registration, course changes and refunds are made according to the academic calendar for the semester for which the student has registered. Withdrawal from the university after registration must be reported to the Registrar using the Withdrawal from Program Request form.

WITHDRAWAL FROM ACADEMIC PROGRAM

When a leave of absence or course extension is not in view, but instead a student feels it is no longer possible to complete a program, they may submit a Withdrawal from Program Request form. If a student is required to withdraw for other reasons per the regulations stated in the Academic Catalogue, the form is not necessary to submit. The student's file will be deactivated from the Registrar's Office.

Graduate and Undergraduate Long-Term Academic Programs

Jerusalem University College offers five M.A. degree programs, which can also be partially completed as Graduate Certificates for graduate students. Additionally, Jerusalem University College offers Undergraduates and Graduates from Associated Schools in the Consortium opportunity to study in Israel through the Short-Term Programs, Semester Abroad Program, and/or the Middle Eastern Studies Program (MESP) formerly run by the CCCU.

CONDITIONS FOR OFFERING A COURSE

Courses listed in the course descriptions (see below) of the catalogue are subject to sufficient demand. Typically, a course needs seven students registered for credit. Any course that has less than seven students registered for credit is subject to be cancelled on account of low enrollment. In cases where a student must take the course to achieve necessary Program Requirements (see below), the Academic Committee will convene to determine whether the course can be run as an exception to this policy.

FLEXIBILITY OF PROGRAM REQUIREMENTS

In the catalogue, each Academic Program has course requirements stipulated. Students are encouraged to execute the course requirements as they are stipulated by the respective department. That said, students are free to work with the Program Advisor/Chair of their program to substitute one or more courses in the outline with one or more different courses listed in the course descriptions section provided the integrity of the degree program is maintained and the required number of credit hours is not decreased.

TRANSFER CREDITS DURING PROGRAM

Students may take a modern or biblical Hebrew course at another institution in Israel and transfer the credits into their program provided their Program Advisor/Chair has approved in advance the transfer of credits. The number of credits shall not exceed what is stated above under “Transfer Credits.”

ABBREVIATIONS AND NOTES FOR PROGRAM REQUIREMENTS

Abbreviation	Meaning
RES	Course is taken In Residence at JUC’s Mount Zion campus
ONL	Course is taken Online – Certain courses are ONL ONLY
ONL or RES	Course can be taken Online or In Residence at JUC’s Mount Zion Campus
FA	Fall Course – If no other abbreviation, course is RES
SP	Spring Course – If no other abbreviation, course is RES
SM	Summer Course – If no other abbreviation, course is RES

+	Denotes field study to a region of the world where the course is focused on. Field studies are May or December at the conclusion of the semester.
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Graduate and Undergraduate Short-Term Academic Program and Course Descriptions

There are three courses affiliated with the in-residence Short-Term Academic Program. Students who enroll in these programs come from a variety of backgrounds including: Graduate schools, universities, colleges, or seminaries; Undergraduate universities and colleges, Churches interested in evangelical faith-based education; and Professionals or Laypersons interested in life-long learning of God’s Word.

Depending on whether a student takes a Short-Term course for credit or not, they may apply the Short-Term course to most of our Graduate M.A. degree programs and/or Graduate Certificates (see preceding section “Graduate and Undergraduate Long-Term Academic Programs”).

Each student who successfully completes a Short-Term course is awarded a Certificate of Completion for their efforts and engagement.

The Short-Term program at Jerusalem University College is like no other program. Our faculty are top-flight educators, most of whom have a PhD in hand or are near completion. They are published presenters and writers who excel at communicating in the field. With a dynamic fusion of passion for God’s Word and intellect about the Land, our instructors provide a life-changing educational experience that will leave you reading your Bible differently in the years ahead.

Long-Term Academic Course Descriptions

Course Descriptions

The following is a description of courses offered by Jerusalem University College. Each description indicates the semester that the course is normally offered as well as the number of semester credit hours for that course. When referring to course numbers, please use the designated course prefix, which is at the top of the course number column (e.g. ARCH 500). Course numbering: 300 and 400—undergraduate students; 500, 600 and 700—graduate students.

NOTE: While some courses are offered every year, most are offered on an alternate-year basis or according to student demand (at least seven tuition-paying students).

Abbreviation	Meaning
RES	Course is taken In Residence at JUC's Mount Zion Campus
ONL	Course is taken Online – Certain courses are ONL ONLY
ONL or RES	Course can be taken Online or In Residence at JUC's Mount Zion Campus
FA	Fall Course – If no other abbreviation, course is RES
SP	Spring Course – If no other abbreviation, course is RES
SM	Summer Course – If no other abbreviation, course is RES
+	Denotes required field study

ARCH	Archaeology	Term/Credit Hours
5/300	Biblical Archaeology I+ (FA RES) A survey of the results of archaeological investigations in the land of the Bible from proto-historical periods to the end of the Judean Monarchy; emphasis is placed upon relating archaeological findings to historical records such as those of the Bible. <i>Includes field trips.</i>3
5/301	Biblical Archaeology II+ (SP RES) A survey of the results of the archaeological investigations of the Persian, Greek, Roman, and Byzantine periods in the land of the Bible; emphasis is placed upon relating archaeological findings to historical records such as those of the Bible. <i>Includes field trips.</i>3
5/303	Archaeology of Jerusalem I+ (FA RES) Jerusalem from the prehistoric periods through the Iron Age examined in light of archaeological discoveries, with special emphasis given to the time of the Israelite Monarchy. <i>Includes field trips.</i>3
5/304	Archaeology of Jerusalem II+ (SP RES) Jerusalem during the Persian, Hellenistic, Roman, and Byzantine periods examined in light of archaeological discoveries, with special emphasis given to the time of Jesus. <i>Includes field trips.</i>3

- 5/305 Archaeology of the Judean Shephelah (ONL).....3**
 This course will focus on the history and archaeology of the Judean Shephelah from the Early Bronze Age through the Roman Period. The Judean Shephelah is a transitional region comprised of a series of wide east-west valleys and foothills that separate the hill country in the east and the coastal plain in the west. During much of the Hebrew Bible/Old Testament period, the Shephelah was a border region between biblical Philistia and Judah, and later it witnessed interaction between Phoenicians, Idumeans, and Jews.
- 5/306 Archaeology of the Galilee (ONL)3**
 This course will focus on the history and archaeology of the Galilee from the Middle Bronze Age through the Roman Period. The Upper Galilee is heavily faulted and difficult to navigate, while the Lower Galilee is marked by broad east-west running valleys divided by several ridges. In the east is the imposing depression in which the Sea of Galilee sits. Israelites battled Canaanites in the Galilee, local kingdoms such as Israel, Tyre, and Aram-Damascus jockeyed for control of important trade routes through the region, and Jesus began his ministry in Galilee of the Nations.
- 5/307 Archaeology of the Hill Country of Judah and Israel (ONL).....3**
 This course will focus on the history and archaeology of the Israelite and Judean Hill Countries from the Middle Bronze Age through the Roman Period. The Israelite and Judean Hill Country are the heartlands of the Israelites and Judahites in the Hebrew Bible. These regions are also a major focal point for the Samaritans, the Judeans, and the Idumeans of the New Testament.
- 5/313 Archaeology of Religions in the Bible (ONL)3**
 This course will focus on the archaeology of Israelite Religion from the Iron Age I through the Roman period. Challenges with identifying religious sites, structures, and objects are considered in light of the biblical texts' claims about religious practices and beliefs. Also, specific archaeological features and sites that are identified as cultic and which played a role in Israel's religious history are discussed. This course highlights the complexity of Israel's cultic expression both synchronically and diachronically.
- 6/406 Archaeological Field Excavation (SM).....3-6**
 Archaeological excavation in Israel. Students participate in archaeological field work in conjunction with lectures, readings, and/or preparing excavation reports. One unit per week; a minimum of three weeks required.

GEO Geography Term/Credit Hours

- 5/311 Physical Settings of the Bible+ (FA/SP_RES&ONL)4**
 A study of the physical features of the land of the Bible, stressing geographical factors affecting settlement and communication in the various regions. Readings, preparatory map study, and lectures provide the background for field trips.

Relevant archaeological, historical and biblical material is correlated with sites, roads, and features in each region, but the main emphasis of the course is geography. Regions studied and visited include Galilee, Golan Heights, Judah, Samaria, Negev, Shephelah, Jordan and Jezreel Valleys, Benjamin, Sharon Plain, Philistia, and in Transjordan, Gilead, Ammon, the Medaba Plateau, Moab, and Edom. This course includes 16 days in the field including overnight field studies to the South, Galilee and Jordan. The online section of this course includes a 16-day study to Israel and Jordan in May. This field study is required for students taking the course for credit.

617 Regional Explorations in the Historical Geography of the Land of the Bible+ (FA_RES)3
 An investigation of select regions of Israel based upon recent geographical, historical, and archaeological research. *Includes field trips*. Prerequisite: GEO 5/311.

6/436 Sources from Mesopotamia Related to the Land of Israel+ (SP_RES)3
 An investigation of primary sources from the ancient Near East (primarily Assyria and Babylonia) dating to the second and first millenniums BC with reference to the land of ancient Israel.

731 Seminar in Historical Geography+ (SP_RES)3
 An investigation of ways to integrate and communicate the regional and geographical realities of the land of the Bible, with particular emphasis on the interface of textual, archaeological, historical and geographical data. Prerequisite: GEO 511, 613 and 617

HCL Hebrew and Cognate Languages Term/Credit Hours

6/410 Biblical Hebrew I (FA_ONL&RES)4
 This course assumes no prior knowledge of Hebrew and teaches the student the basics of classical Hebrew phonology, morphology, and syntax, including the fundamentals of the writing system. The most basic vocabulary will be learned, including the 500 most frequently occurring words in the Hebrew Bible. The student will also be introduced to some of the basics of translation-theory.

6/411 Biblical Hebrew II (SP_ONL&RES).....4
 This course assumes the material covered in Biblical Hebrew I, and continues teaching the basics of classical Hebrew phonology, morphology, and syntax. The most frequent vocabulary up to 1000 will be learned. The student will also be introduced to the basics of translation-theory. Prerequisite: HCL 6/410.

- 6/413 Hebrew Readings in Torah (SP_ONL)2**
While reading sections of the Torah, the emphasis will be placed upon refreshing students' knowledge of Hebrew grammar and vocabulary found in this section of the Hebrew Bible. This is intended for students who have had at least one year of Hebrew at some time in their past.
- 6/415 Readings in Biblical Hebrew Narrative (FA_RES)3**
Principles for analyzing and interpreting narrative Old Testament texts are discussed and applied to specific narrative texts. Prerequisite: HCL 6/411.
- 6/417 Hebrew Readings in the Former Prophets (FA_ONL)2**
While reading sections of the Former Prophets, the emphasis will be placed upon refreshing students' knowledge of Hebrew grammar and vocabulary found within this genre of the Hebrew Bible. This is intended for students who have had at least one year of Hebrew at some time in their past.
- 6/420 Post-Biblical Hebrew: Second Temple Period (SP_RES)3**
A study of the texts discovered in the vicinity of the Dead Sea and elsewhere during the latter Second Temple period. Emphasis is on grammatical characteristics of the Hebrew and toward understanding the content of the selected texts. Prerequisite: HCL 6/411.
- 6/422 Readings in Historical and Geographical Texts (FA_RES).....3**
A literary, textual and exegetical study of biblical Hebrew Narrative texts that are significant for the study of historical geography. This course seeks to integrate the physical reality of the land of the Bible with the Hebrew text of the Old Testament. Prerequisite: HCL 6/411.
- 6/423 Readings in Poetic Texts (SP_RES).....3**
A literary, textual and exegetical study of biblical Hebrew Poetic texts that are significant for the study of historical geography. This course seeks to integrate the physical reality of the land of the Bible with the Hebrew text of the Old Testament. Prerequisite: HCL 6/422.
- 6/440 Introduction to Aramaic (FA_RES).....3**
Study of the grammar and vocabulary of biblical Aramaic while reading the Aramaic portions of the Bible; also includes an introduction to Aramaic of the Targums. Prerequisite: HCL 6/411
- 6/442 Introduction to Aramaic Dialects (SP_RES).....3**
The basic structures of the language will be studied in relation to Hebrew and Aramaic dialects of the 1st - 6th centuries. Selected texts will be read from Qumran, Bar Kochba, the Targum and Talmuds. A special focus will be on the relationship between the Targumic traditions and the interpretational methods of the Midrashic schools. Prerequisite: HCL 6/440

6/460	Colloquial Arabic I (FA_RES)3 An introductory course designed to teach the basics of Arabic, emphasizing colloquial speech.
6/461	Colloquial Arabic II (SP_RES)3 A continuation of Arabic I, with an introduction to written Arabic. Prerequisite: HCL 6/460.
6/462	Modern Hebrew I (FA_RES)3 An introductory course designed to teach the basics of Hebrew, emphasizing colloquial speech.
6/463	Modern Hebrew II (SP_RES)3 A continuation of Modern Hebrew I, with a continued focus on speaking and listening. Prerequisite: HCL 6/462.
655	Northwest Semitic Dialects (FA_RES&ONL)3 Readings in Ammonite, Hebrew, Moabite and Phoenician inscriptions, with comparative observations on linguistic data. Prerequisite: HCL 4/611.
658	Comparative Semitics (SP_RES&ONL)3 A study in the field of comparative Semitics as a tool for scientific analysis of biblical Hebrew texts. Course work uses the students' knowledge of Hebrew as a base for examining the grammar of other Semitic languages. Prerequisites: HCL 4/611. In addition, Aramaic, Arabic or another Semitic language is strongly recommended.

HIST	History	Term/Credit Hours
5/321	Cultural Background of the Bible+ (SP_ONL or RES)3 An investigation of various aspects of life in ancient times (society, social and personal identity, forms of subsistence, economy, art forms, religious expression and the like) to help understand biblical life and customs more accurately.	
5/330	History of Ancient Israel+ (FA_RES)3 The historical period from the time of the Judges to the destruction of the First Temple. The political, cultural, and historical events of the ancient Near East concurrent with this period are considered.	
5/331	History of the Second Temple Period+ (SP_RES)3 The historical, cultural, and religious development of the Jewish people in the land of the Bible during the Persian, Hellenistic, and early Roman periods. Focus will be given on the historical framework of the period, the development of religious	

ideas and institutions, and the seminal influences which shaped early Judaism and Christianity.

- 5/333 Contexts of the Holy City (FA_ONL).....3**
 An exploration of Jerusalem during key periods in biblical history, including: the earliest history, the city in the times of David and Solomon, Hezekiah, Jeremiah, Nehemiah, the Hasmoneans, Herod the Great, Jesus, the Apostles, and during the Jewish War. Important literary themes related to Jerusalem will also be explored. The class will focus on biblical texts related to Jerusalem but will include a combination of geographic, historic, archaeological, literary (extrabiblical texts), cartographic (early maps and models), photographic (historic photos and sketches), and theological tools in our study. Lectures and coursework will assume a student's basic exposure to geography, history, and sources related to Jerusalem.
- 5/335 Ancient Egypt and the Bible+ (FA_RES orONL).....3**
 A survey of ancient Egyptian history and culture from the Pre-dynastic Period through the Late Period. Emphasis is placed on the interconnection of Egypt with the land of Canaan and Israel. This course includes an eight-day field study to Egypt following the conclusion of the semester.
- 6/451 Hermeneutics of Old Testament Texts in Jewish and Christian Tradition+ (FA_RES).....3**
 A comparative study of hermeneutical methods for reading the Hebrew Bible/Old Testament in early Jewish and Christian tradition.
- 6/452 Text Studies in Midrash, Mishnah and Gemara: The Shared Heritage of Rabbinic Judaism and Early Christianity+ (FA_RES).....3**
 A comparative study of the Mishnah and Taanaitic literature in Rabbinic Judaism and in Early Christianity, with an emphasis on formative thought in both peoples of the Book.
- 6/454 Intertestamental Literature+ (FA_RES)3**
 A focus on Old Testament Apocrypha and Pseudepigrapha and their contribution to our knowledge of the varieties of religious thought in the Second Temple Period.
- 6/457 The Parables of Jesus and Rabbinic *Meshalim*+ (SP_RES).....3**
 A seminar study of the parables of the Gospels and the *Meshalim* found in classical rabbinic literature, including issues of hermeneutics, methodology of approach, and content.
- 6/459 Qumran and the Dead Sea Scrolls+ (FA_RES).....3**
 A study of the texts and major critical issues concerning Qumran community and the Dead Scrolls, including their origin, interpretation of the Old Testament, and place within the Jewish world and early Christianity.

- 6/469 Jesus and His Jewish World (SP_ONL).....3**
The course will investigate aspects of the Jewish world in Roman Judaea during the final decades of the Second Temple and their contribution to our understanding of the historical Jesus and his message.
- 6/470 Iconographic Art in Judaism and Early Christianity+ (SP_RES)3**
A study of the art of Judaism and early Christianity in the centuries following the Second Temple Period that expresses biblical and theological themes.
- 6/471 Life and Times of Paul+ (FA_ONL or RES)3**
A narrative study of the life of Paul in Acts in light of historical, cultural, and geographical backgrounds with application to Christian faith and practice. This course includes an eight-day field study to Greece following the end of the semester.
- 6/472 The Book of Revelation and the Seven Cities of the Apocalypse+ (SP_ONL or RES).....3**
A narrative/historical study of the Book of Revelation with attention given to its rhetorical features and first-century context with application to contemporary Christian faith and practice. The course includes an eight-day historical and archaeological field study to Patmos and the seven cities of Revelation in Turkey following the end of the semester.

MECR Middle Eastern Cultures and Religion Term/Credit Hours

- 5/340 History of the Church in the East+ (FA_RES).....3**
An introduction to the history of the Christian Churches in the Middle East from the first to the seventh centuries A.D. Major Christian authors from the Second Temple to Emperor Constantine will show the common Christian basis of the churches in the Middle East, while representative Church writers from the three developing ecclesiastical families (Assyrian, Oriental, Chalcedonian) will reflect each Church’s significant role in the Christian mosaic in the Middle East.
- 5/341 History of the Jews During the Medieval and Modern Periods+ (FA_RES).....3**
An examination of Jewish history from the rise of Christian Europe in the fifth century to the present by addressing such topics as medieval Jewish communities in Babylonia, Spain, Germany and Poland; Jewish relations with the church and crown; Jewish communal structure; modern changes such as enlightenment, emancipation; new Jewish movements and ideologies; modern anti-Semitism and the Holocaust; Zionism and the rise of Israel.
- 5/342 History of the Holy Land from the Rise of Islam to 1948+ (FA_RES).....3**

An examination of the Holy Land from the Muslim conquest until the establishment of the State of Israel. Central issues include Muslim rule, the Crusader Kingdom, Ottoman rule, the role of the major international powers, the rise of Zionism, and the British Mandate for Palestine.

- 5/343 Orthodox Christian Voices in the Umayyad and Abbasside Periods+ (FA_RES)3**
 The course examines the voices of Christian Orthodox theologians in the Middle East of the Umayyad (661-750 CE) and Abbasside (750-1258) periods, a time of growing religious and political Islamic claims. The authors explored in this course were both pious men and eminent scholars who wrote their works facing the destruction of their traditional cultural areas. Their writings influenced Eastern and Western theologies and are still among the current works of the churches that those authors produced.
- 5/345 Jewish Thought and Practice+ (SP_RES)3**
 An examination of modern Jewish beliefs and practices with an emphasis on their development throughout the ages. Topics include prayer, holidays, life cycle, views regarding the Messiah, and streams in Judaism.
- 5/348 Islamic Thought and Practice+ (SP_RES).....3**
 A study of trends in Islamic thought as they developed in the Middle Ages and exist today, including aspects of the Koran, theology, law, political thought, mysticism, and modern religious and nationalist movements.
- 5/360 Introduction to the Modern Middle East+ (FA_RES)3**
 A study of the Middle East situation of the past two centuries, addressing the topics of Zionism, Arab nationalism, and Islamic fundamentalism. Special consideration is given to the Arab-Israeli conflict.
- 5/363 Historical and Social Settings of Modern Israel+ (SP_RES)3**
 A study of the history and society of modern Israel, with special emphasis on social and political movements, institutions, settlements, and neighborhoods.
- 5/365 Palestinian Society and Politics+ (FA_RES)3**
 A study of the socio-economic, organizational, and political components of Palestinian society, with a focus on pertinent current developments.
- 5/366 Society and Politics in the Holy Land: Palestinian and Israeli Perspectives (FA_ONL).....3**
 The course will examine central historical, social, and political issues as these relate to Israeli and Palestinian societies. The origins of each society (including contrasting narratives of the 1948 war) as well as some of their characteristic features such as the social composition, the role of religion, the economy, and the political system will be covered alternately by both an Israeli and a Palestinian

professor, long associated with Jerusalem University College. The final class, taught jointly, will examine each side's positions and expectations regarding present realities and future prospects for peace and reconciliation.

- 5/369** **Palestinians and Jews in the Holy Land:
Historical and Social Perspectives (SP_ONL).....3**
The course will examine the identities, history, social characteristics, and political organization of the Palestinian and Jewish communities in the Holy Land, under Israeli, Palestinian, Jordanian, and Egyptian rule. Key topics will include the war of 1948 and its impact on Palestinians and Jews, the Six Day War and the creation of the Israeli Occupied Territories, the evolution of Israeli and Palestinian societies, expressions of the Palestinian-Israeli conflict and attempts to reach an agreement between the two communities. Class discussion will examine each side's positions and expectations regarding present realities and future prospects for peace and reconciliation. The class is taught jointly by an Israeli and a Palestinian professor, both long associated with Jerusalem University College.
- 5/380** **Field Education (FA/SP_RES).....1**
Students are placed in approved ministry settings in Israel and/or the West Bank for 3 hours per week to develop practical skills necessary for leadership in a wide variety of ministries in the Middle East. Ministry settings include schools, churches, and social service agencies such as orphanages and food banks. Each student is placed with a supervisor who monitors skill development weekly. This course can be taken more than once.
- 5/381** **Practicum in Ministry (FA/SP/SM_RES).....3**
Students are placed on-site in approved ministry settings in Israel and/or the West Bank in order to develop and refine practical skills necessary for leadership in a wide variety of ministries in the Middle East. Students are expected to work in their ministry for 150 hours. Each practicum will include prior sessions on cultural issues relevant to the particular practicum site. Student development is monitored by regular meetings with an approved supervisor and written reports. Not to be taken in the student's first year without prior approval of the department chair. Students who wish to transfer this course back to their home school must have prior written permission from their home school in order to enroll in this course. Prerequisite: MECR 5/380.
- 582** **Internship in Middle East Cultures and Religions (FA/SP/SM_RES).....3**
The MECR Internship gives students hands-on experience with local, regional, or international organizations and businesses within the Middle East context. Students will be exposed to the complex developmental, educational, social, political, and business fabric of the region and will refine practical skills necessary for leadership in the Middle East and gain valuable work experience.
- 750** **Seminar in Middle Eastern Cultures and Religions (SP_RES).....3**

A discussion of central issues in the history and contemporary reality of the Middle East, including the Middle East peace process. Prerequisite: MECR 5/360 and 4 other courses in the department.

GR Guided Research

701 Guided Research in Archaeology (FA/SP)3
 For graduate students conducting special research.

702 Guided Research in History (FA/SP)3
 For graduate students conducting special research.

703 Guided Research in Geography (FA/SP)3
 For graduate students conducting special research.

704 Guided Research in Cultural Studies of Israel and Palestine (FA/SP)3
 For graduate students conducting special research.

707 Guided Research in Hebrew (FA/SP)3
 For graduate students conducting special research.

980 Guided Research on Thesis Topic(FA/SP)2
 For all students writing a thesis for the M.A. degree. Students choose a topic, begin to compile a comprehensive bibliography, develop a basic structure for the thesis, and write an outline. The work is done under the guidance of an instructor who agrees to serve as thesis advisor.

981 Thesis Writing(FA/SP)4
 Students enroll in this course following the successful completion of GR 980 Guided Research on Thesis Topic in order to finish writing the M.A. thesis. Students work with an assigned thesis reader in addition to the thesis advisor.
Prerequisite: GR 980

BIBST SHORT-TERM COURSES

593 Historical & Geographical Settings of the Bible + Jordan Extension.....4

597 Jesus & His Times.....3

BCE/CE Bible Content, Comprehensive/Integrative, and Proficiency Examinations

Bible Content Examination

801 Old Testament Content

802 New Testament Content

Comprehensive/Integrative Examinations

911 Historical Geography

912 Biblical Hebrew

913 Hebrew and Cognate Languages

960 History of the Middle East

965 Issues in the Modern Middle East

Proficiency Examinations

981 Modern Hebrew Proficiency

982 Arabic Proficiency

Upcoming Long-Term and Short-Term Course Offerings

Students and groups are encouraged to review the course offerings listed here to plan their studies at Jerusalem University College. Courses are subject to change and adequate notice will be given for planning purposes.

Abbreviations and Notes for Course Requirements

Abbreviation	Meaning
+	Courses with one or more mandatory field studies. All field studies have additional charges beyond tuition.
*	Courses with pre-requisites
^	Courses with pre-requisites open to second year MA students only.
#	Cancellation fees will be incurred if this course is dropped after registration day.

2024 FALL SEMESTER

IN RESIDENCE

Archaeology

ARCH 5/303 Archaeology of Jerusalem I+ 3 credits J. Uziel

Geography

GEO 5/311 Physical Settings of the Bible#+ 4 credits TBD
 GEO 617 Regional Explorations in the Historical
 Geography of the Land of the Bible+^ 3 credits C. McKinny

Hebrew and Cognate Languages

HCL 6/410 Biblical Hebrew I+ 4 credits E. Clem
 HCL 6/415 Readings in Biblical Hebrew Narrative +* 3 credits E. Clem
 HCL 6/462 Modern Hebrew I 3 credits T. Debbi

History

HIST 5/330 History of Ancient Israel+ 3 credits Y. Levin
 HIST 5/335 Ancient Egypt and the Bible+ 3 credits O. Hersey
 HIST 6/454 Intertestamental Literature+ 3 credits A. Roitman
 HIST 6/452 Text Studies in Midrash, Mishna and Gemara:
 The Shared Heritage of Rabbinic Judaism and
 Early Christianity+ 3 credits M. Silberschein
 HIST 6/471 The Life and Times of Paul+ 3 credits C. Vlachos

Middle Eastern Cultures & Religions

MECR 5/340 History of the Church in the East+ 3 credits P. Heldt
 MECR 5/365 Palestinian Society and Politics+ 3 credits B. Sabella
 MECR 5/342 History of the Holy Land from the Rise of Islam

To 1948+ 3 credits J. Kaplan

ONLINE

ARCH 5/305	History and Archaeology of the Judean Shephelah	3 credits	K. Keimer/ C. McKinny
HCL 6/410	Biblical Hebrew I+	4 credits	D. Paetzold
HCL 6/417	Hebrew Readings in the Former Prophets	2 credits	E. Clem
HCL 655	Northwest Semitic Dialects [^]	3 credits	E. Clem
HIST 5/333	Biblical Jerusalem and Its Explorations	3 credits	C. Collins
HIST 5/335	Ancient Egypt and the Bible+	3 credits	O. Hersey
HIST 6/454	Intertestamental Literature	3 credits	A. Roitman
HIST 6/471	The Life and Times of Paul+	3 credits	C. Vlachos
MECR 5/340	History of the Church in the East+	3 credits	P. Heldt

2025 JANUARY TERM

IN RESIDENCE

BIBST 593	Historical and Geographical Settings of the Bible + Jordan Extension	4 credits	TBD
HCL 6/462	Modern Hebrew I Intensive	4 credits	TBD
HCL 6/460	Colloquial Arabic I Intensive	3 credits	TBD

ONLINE

BCE 800	Intro to the Bible	0 credits	TBD
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2025 SPRING SEMESTER

IN RESIDENCE

Archaeology

ARCH 5/304	Archaeology of Jerusalem II+	3 credits	Y. Shalev
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Geography

GEO 5/311	Physical Settings of the Bible+	4 credits	E. Phillips
GEO 6/436	Sources from Mesopotamia related to the Land of Israel+	3 credits	A. Baruchi- Unna
GEO 731	Seminar in Historical Geography+ [^]	3 credits	TBD

Hebrew and Cognate Languages

HCL 6/411	Biblical Hebrew II+*	4 credits	E. Clem
HCL 6/423	Readings in Poetic Texts* [^]	3 credits	E. Clem
HCL 658	Comparative Semitics [^]	3 credits	E. Clem
HCL 6/461	Colloquial Arabic II*	3 credits	TBD
HCL 6/463	Modern Hebrew II*	3 credits	T. Debbi

History

HIST 5/321	Cultural Backgrounds of the Bible+#	3 credits	O. Hersey
HIST 5/331	History of the Second Temple Period +	3 credits	Y. Levin
HIST 6/457	The Parables of Jesus and Rabbinic Meshalim+	3 credits	M. Silberschein
HIST 6/451	Hermeneutics of Old Testament Texts in Jewish And Christian Tradition+	3 credits	P. Heldt
HIST 6/456	Jewish Roots of Christian Worship and Liturgy+	3 credits	B. McKay
HIST 6/470	Iconographic Art in Judaism and Early Christianity	3 credits	S. Laderman

Middle Eastern Cultures & Religions

MECR 5/345	Jewish Thought and Practice+	3 credits	M. Silberschein
MECR 5/348	Islamic Thought and Practice+	3 credits	D.Sharef Davidovich
MECR 5/363	Historical and Social Settings of Modern Israel+	3 credits	J. Kaplan
MECR 750	CSIP Seminar^	3 credits	J. Kaplan
MECR 5/380	Field Education	1 credits	TBD

ONLINE

GEO 5/311	Physical Settings of the Bible+	4 credits	C. Collins
HCL 6/410	Biblical Hebrew II+*	4 credits	D. Paetzold
HIST 5/321	Cultural Backgrounds of the Bible+#	3 credits	O. Hersey
HIST 6/472	The Book of Revelation and the Seven Cities of the Apocalypse+	3 credits	C. Vlachos

2025 SUMMER TERM

IN RESIDENCE

BIBST 593	Historical and Geographical Settings of the Bible + Jordan Extension	4 credits	TBD
BIBST 597	Jesus and his Times	3 credits	TBD

ONLINE

BCE 800	Intro to the Bible	0 credits	TBD
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2025 FALL SEMESTER

IN RESIDENCE

Archaeology

ARCH 5/300	Biblical Archaeology I+	3 credits	J. Uziel
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Geography

GEO 5/311	Physical Settings of the Bible+	4 credits	TBD
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GEO 617	Regional Explorations in the Historical Geography of the Land of the Bible+^	3 credits	C. McKinny
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Hebrew and Cognate Languages

HCL 6/410	Biblical Hebrew I+	4 credits	E. Clem
HCL 6/422	Readings in Historical and Geographical Texts^+	3 credits	E. Clem
HCL 6/440	Introduction to Aramaic^+	3 credits	E. Clem
HCL 6/460	Colloquial Arabic I	3 credits	TBD
HCL 6/462	Modern Hebrew I	3 credits	T. Debbi

History

HIST 5/330	History of Ancient Israel+	3 credits	Y. Levin
HIST 6/452	Text Studies in Midrash, Mishnah and Gemara: the Shared Heritage of Rabbinic Judaism and Early Christianity+	3 credits	M. Silberschein
HIST 6/459	Qumran and the Dead Sea Scrolls+	3 credits	A. Roitman
HIST 6/471	The Life and Times of Paul+	3 credits	C. Vlachos

Middle Eastern Cultures & Religions

MECR 5/340	History of the Church in the East+	3 credits	P. Heldt
MECR 5/341	History of the Jews during the Medieval and Modern Periods+	3 credits	J. Kaplan
MECR 5/360	Introduction to the Modern Middle East+	3 credits	O. Yinon
MECR 5/365	Palestinian Society and Politics+	3 credits	B. Sabella
MECR 750	CSIP Seminar^	3 credits	J. Kaplan
MECR 5/380	Field Education	1 credits	TBD

ONLINE

HIST 5/333	Biblical Jerusalem and Its Explorations	3 credits	C. Collins
HIST 5/335	Ancient Egypt and the Bible+	3 credits	O. Hersey
HIST 6/471	The Life and Times of Paul+	3 credits	C. Vlachos

2026 JANUARY TERM

IN RESIDENCE

BIBST 593	Historical and Geographical Settings of the Bible + Jordan Extension	4 credits	TBD
HCL 6/462	Modern Hebrew I Intensive	4 credits	TBD
HCL 6/460	Colloquial Arabic I Intensive	3 credits	TBD

ONLINE

BCE 800	Intro to the Bible	0 credits	TBD
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2026 SPRING SEMESTER

IN RESIDENCE

Archaeology (1 course)

ARCH 5/301	Biblical Archaeology II+	3 credits	Y. Shalev
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Geography (2 courses)

GEO 5/311	Physical Settings of the Bible+	4 credits	E. Phillips
GEO 6/436	Sources from Mesopotamia Related To the Land of Israel	3 credits	A. Baruchi-Unna
GEO 731	Seminar in Historical Geography^	3 credits	O. Hersey

Hebrew and Cognate Languages (4 courses)

HCL 6/411	Biblical Hebrew II*	4 credits	E. Clem
HCL 6/420	Post-biblical Hebrew: Second Temple Period^+	3 credits	E. Clem
HCL 6/442	Introduction to Aramaic Dialects*	3 credits	E. Clem
HCL 6/461	Colloquial Arabic II*	3 credits	TBD
HCL 6/463	Modern Hebrew II*	3 credits	T. Debbi

History (3 courses)

HIST 5/321	Cultural Backgrounds of the Bible*#	3 credits	O. Hersey
HIST 5/331	History of the Second Temple Period *	3 credits	Y. Levin
HIST 6/451	Hermeneutics of Old Testament Texts in Jewish And Christian Tradition+	3 credits	P. Heldt
HIST 6/457	The Parables of Jesus and Rabbinic Meshalim*	3 credits	M. Silberschein
HIST 6/470	Iconographic Art in Judaism and Early Christianity	3 credits	S. Laderman

Cultural Studies in Israel and Palestine (4 courses)

MECR 5/345	Jewish Thought and Practice*	3 credits	O. Yarden
MECR 5/348	Islamic Thought and Practice*	3 credits	D.Sharef- Davidovich
MECR 5/363	Historical and Social Settings of Modern Israel*	3 credits	J. Kaplan
MECR 5/380	Field Education	1 credits	TBD
MECR 750	CSIP Seminar^	3 credits	J. Kaplan

ONLINE

GEO 5/311	Physical Settings of the Bible+	4 credits	C. Collins
HCL 6/410	Biblical Hebrew II+*	4 credits	D. Paetzold
HIST 5/321	Cultural Backgrounds of the Bible+	3 credits	O. Hersey

HIST 6/472	The Book of Revelation and the Seven Cities of the Apocalypse+	3 credits	C. Vlachos
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2026 SUMMER TERM

IN RESIDENCE

BIBST 593	Historical and Geographical Settings of the Bible + Jordan Extension	4 credits	TBD
BIBST 597	Jesus and his Times	3 credits	TBD

ONLINE

BCE 800	Intro to the Bible	0 credits	TBD
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2026 FALL SEMESTER

IN RESIDENCE

Archaeology

ARCH 5/303	Archaeology of Jerusalem I+	3 credits	J. Uziel
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Geography

GEO 5/311	Physical Settings of the Bible#+	4 credits	TBD
GEO 617	Regional Explorations in the Historical Geography of the Land of the Bible+^	3 credits	C. McKinny

Hebrew and Cognate Languages

HCL 6/410	Biblical Hebrew I+	4 credits	E. Clem
HCL 6/415	Readings in Biblical Hebrew Narrative +*	3 credits	E. Clem
HCL 6/462	Modern Hebrew I	3 credits	T. Debbi

History

HIST 5/330	History of Ancient Israel+	3 credits	Y. Levin
HIST 5/335	Ancient Egypt and the Bible+	3 credits	O. Hersey
HIST 6/454	Intertestamental Literature+	3 credits	A. Roitman
HIST 6/452	Text Studies in Midrash, Mishna and Gemara: The Shared Heritage of Rabbinic Judaism and Early Christianity+	3 credits	M. Silberschein
HIST 6/471	The Life and Times of Paul+	3 credits	C. Vlachos

Middle Eastern Cultures & Religions

MECR 5/340	History of the Church in the East+	3 credits	P. Heldt
MECR 5/365	Palestinian Society and Politics+	3 credits	B. Sabella
MECR 5/342	History of the Holy Land from the Rise of Islam To 1948+	3 credits	J. Kaplan

ONLINE**ARCH**

HCL 6/410	Biblical Hebrew I+	4 credits	D. Paetzold
HIST 5/333	Biblical Jerusalem and Its Explorations	3 credits	C. Collins
HIST 5/335	Ancient Egypt and the Bible+	3 credits	O. Hersey
HIST 6/471	The Life and Times of Paul+	3 credits	C. Vlachos

2027 JANUARY TERM**IN RESIDENCE**

BIBST 593	Historical and Geographical Settings of the Bible + Jordan Extension	4 credits	TBD
HCL 6/462	Modern Hebrew I Intensive	4 credits	TBD
HCL 6/460	Colloquial Arabic I Intensive	3 credits	TBD

ONLINE

BCE 800	Intro to the Bible	0 credits	TBD
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2027 SPRING SEMESTER**IN RESIDENCE****Archaeology**

ARCH 5/304	Archaeology of Jerusalem II+	3 credits	Y. Shalev
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Geography

GEO 5/311	Physical Settings of the Bible+	4 credits	E. Phillips
GEO 6/436	Sources from Mesopotamia related to the Land of Israel+	3 credits	A. Baruchi-Unna
GEO 731	Seminar in Historical Geography+^	3 credits	TBD

Hebrew and Cognate Languages

HCL 6/411	Biblical Hebrew II+*	4 credits	E. Clem
HCL 6/423	Readings in Poetic Texts*^	3 credits	E. Clem
HCL 658	Comparative Semitics^	3 credits	E. Clem
HCL 6/461	Colloquial Arabic II*	3 credits	TBD
HCL 6/463	Modern Hebrew II*	3 credits	T. Debbi

History

HIST 5/321	Cultural Backgrounds of the Bible+#	3 credits	O. Hersey
HIST 5/331	History of the Second Temple Period +	3 credits	Y. Levin
HIST 6/457	The Parables of Jesus and Rabbinic Meshalim+	3 credits	M. Silberschein
HIST 6/451	Hermeneutics of Old Testament Texts in Jewish And Christian Tradition+	3 credits	P. Heldt

HIST 6/456	Jewish Roots of Christian Worship and Liturgy+	3 credits	B. McKay
HIST 6/470	Iconographic Art in Judaism and Early Christianity	3 credits	S. Laderman
Middle Eastern Cultures & Religions			
MECR 5/345	Jewish Thought and Practice+	3 credits	M. Silberschein
MECR 5/348	Islamic Thought and Practice+	3 credits	D.Sharef Davidovich
MECR 5/363	Historical and Social Settings of Modern Israel+	3 credits	J. Kaplan
MECR 750	CSIP Seminar^	3 credits	J. Kaplan
MECR 5/380	Field Education	1 credits	TBD
ONLINE			
GEO 5/311	Physical Settings of the Bible+	4 credits	C. Collins
HCL 6/410	Biblical Hebrew II+*	4 credits	D. Paetzold
HIST 5/321	Cultural Backgrounds of the Bible+	3 credits	O. Hersey
HIST 6/472	The Book of Revelation and the Seven Cities of the Apocalypse+	3 credits	C. Vlachos

2027 SUMMER TERM

IN RESIDENCE			
BIBST 593	Historical and Geographical Settings of the Bible + Jordan Extension	4 credits	TBD
BIBST 597	Jesus and his Times	3 credits	TBD
ONLINE			
BCE 800	Intro to the Bible	0 credits	TBD

Academic Calendars

FALL 2024

AUGUST

- 30 Student Arrival Day
31-01 Sep Orientation Weekend

SEPTEMBER

- 06 Add/Drop Deadline
15 Priority Scholarship Deadline for Spring 2025

OCTOBER

- 03 *Rosh haShannah* (begins the evening before)
12 *Yom Kippur* (begins the evening before)
17-23 *Succot* (begins the evening before)
23-24 *Shemini Atzeret/Simchat Torah* (begins the evening before)
25 Course Withdrawal Pass/Fail Deadline
28-10 Nov 10C Pastor/Parishioner Study Program

NOVEMBER

- 01 Scholarship Application Deadline for Spring 2025
15 Deposit Deadline for Spring 2025
25 Scholarship Award Notification for Spring 2025

DECEMBER

- 02-06 Final Examinations
08 Departure Day for Non-Egypt and the Bible Students
17 Departure Day for Egypt and the Bible Students
26-02 Jan *Hanukkah*

SPRING 2025

JANUARY

- 06-26 BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension
31 Long-Term Student Arrival Day

FEBRUARY

- 01-02 Orientation Weekend
03 Spring Semester Classes Begin
07 Last Day to Add or Drop a Course
17-02 Mar Pastor-Parishioner Study Program

MARCH

- 14 *Purim (Begins the Evening Before)*
15 *Purim (in Jerusalem)*
28 Course Withdrawal Pass/Fail Deadline

APRIL

13	Palm Sunday
13	<i>Pesach/Passover</i> (begins the evening before)
15	Priority Scholarship Deadline for Fall 2025
20	Easter
24	<i>Yom haShoah</i> (Holocaust Memorial Day)
30	<i>Yom haZicharon</i> (Memorial Day)

MAY

01	<i>Yom haAtzmaut</i> (Independence Day)
05-09	Final Examinations
10-15	Cultural Backgrounds of the Bible Field Study
10-19	Revelation Field Study
11	Departure Day for Non-Cultural Backgrounds Students
16	Departure Day for Cultural Backgrounds Students
19-08 June	BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension

JUNE

02	Application and Scholarship Deadline for Fall 2025
16	Deposit Deadline for Fall 2025
16-06 July	BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension
23-06 July	Pastor-Parishioner Study Program

JULY

07-20	BIBST 597 Jesus and his Times
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FALL 2025

AUGUST

29	Student Arrival Day
30-31	Orientation Weekend

SEPTEMBER

05	Add/Drop Deadline
15	Priority Scholarship Deadline for Spring 2026
23	<i>Rosh haShannah</i> (begins the evening before)

OCTOBER

02	<i>Yom Kippur</i> (begins the evening before)
07-13	<i>Succot</i> (begins the evening before)
14-15	<i>Shemini Atzeret/Simchat Torah</i> (begins the evening before)
24	Course Withdrawal Pass/Fail Deadline
20-02 Nov	10C Pastor/Parishioner Study Program

NOVEMBER

- 03 Scholarship Application Deadline for Spring 2025
- 17 Deposit Deadline for Spring 2025
- 25 Scholarship Award Notification for Spring 2025

DECEMBER

- 01-05 Final Examinations
- 07 Departure Day for Non-Egypt and the Bible Students
- 16 Departure Day for Egypt and the Bible Students
- 14-22 *Hanukkah*

SPRING 2026

JANUARY

- 05-25 BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension
- 30 Long-Term Student Arrival Day
- 31-01 Feb Orientation Weekend

FEBRUARY

- 02 Spring Semester Classes Begin
- 06 Last Day to Add or Drop a Course
- 16-01 Mar Pastor-Parishioner Study Program

MARCH

- 03 *Purim (Begins the Evening Before)*
- 04 *Shushan Purim (in Jerusalem)*
- 27 Course Withdrawal Pass/Fail Deadline
- 29 Palm Sunday

APRIL

- 02 *Pesach/Passover (begins the evening before)*
- 03 Good Friday – No Classes
- 05 Easter
- 14 *Yom haShoah (Holocaust Memorial Day)*
- 15 Priority Scholarship Deadline for Fall 2025
- 21 *Yom haZicharon (Memorial Day)*
- 22 *Yom haAtzmaut (Independence Day)*

MAY

- 04-08 Final Examinations
- 09-14 Cultural Backgrounds of the Bible Field Study
- 09-18 Revelation Field Study
- 10 Departure Day for Non-Cultural Backgrounds Students
- 15 Departure Day for Cultural Backgrounds Students
- 18-07 June BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension

JUNE

- 01 Application and Scholarship Deadline for Fall 2025
- 15 Deposit Deadline for Fall 2025
- 15-05 July BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension
- 22-05 July Pastor-Parishioner Study Program

JULY

- 06-19 BIBST 597 Jesus and his Times

FALL 2026

AUGUST

- 28 Student Arrival Day
- 29-30 Orientation Weekend

SEPTEMBER

- 04 Add/Drop Deadline
- 12 *Rosh haShannah* (begins the evening before)
- 15 Priority Scholarship Deadline for Spring 2026
- 26-02 Oct *Succot* (begins the evening before)

OCTOBER

- 03-04 *Shemini Atzeret/Simchat Torah* (begins the evening before)
- 12 *Yom Kippur* (begins the evening before)
- 23 Course Withdrawal Pass/Fail Deadline
- 19-01 Nov 10C Pastor/Parishioner Study Program

NOVEMBER

- 02 Scholarship Application Deadline for Spring 2025
- 16 Deposit Deadline for Spring 2025
- 25 Scholarship Award Notification for Spring 2025
- 30-04 Dec Final Examinations

DECEMBER

- 05-12 *Hanukkah*
- 06 Departure Day for Non-Egypt and the Bible Students
- 15 Departure Day for Egypt and the Bible Students

SPRING 2027

JANUARY

- 04-24 BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension
- 29 Long-Term Student Arrival Day
- 30-31 Orientation Weekend

FEBRUARY

01 Spring Semester Classes Begin
05 Last Day to Add or Drop a Course
15-28 Pastor-Parishioner Study Program

MARCH

02 *Purim (Begins the Evening Before)*
03 *Purim (in Jerusalem)*
27 Course Withdrawal Pass/Fail Deadline
21 Palm Sunday
22 *Pesach/Passover (begins the evening before)*
28 Easter

APRIL

15 Priority Scholarship Deadline for Fall 2025

MAY

04-08 Final Examinations
04 *Yom haShoah (Holocaust Memorial Day)*
09-14 Cultural Backgrounds of the Bible Field Study
09-18 Revelation Field Study
10 Departure Day for Non-Cultural Backgrounds Students
11 *Yom haZicharon (Memorial Day)*
12 *Yom haAtzmaut (Independence Day)*
15 Departure Day for Cultural Backgrounds Students
17-06 June BIBST 593 Historical and Geographical Settings of the Bible + Jordan Extension

JUNE

01 Application and Scholarship Deadline for Fall 2025
15 Deposit Deadline for Fall 2025
14-04 July BIBST 593 Historical and Geographical Settings of the Bible
21-04 July Pastor-Parishioner Study Program

JULY

05-18 BIBST 597 Jesus and his Times

JUC Board of Directors

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- Dr. Boyd Seevers
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- Mr. Tim Knipp
- Dr. Shenita Brown

JUC Faculty

Amitai Baruchi-Unna, Ph.D.

B.A., M.A., Ph.D., The Hebrew University of Jerusalem. Faculty of Humanities of The Hebrew University of Jerusalem and faculty at the Rothberg International School at the Hebrew University of Jerusalem and Haifa University. Published author. Began teaching at JUC in 2011.

John (Jack) Beck, Ph.D.

B.A., Northwestern College; M.Div., Wisconsin Lutheran Seminary; Th.M., Ph.D., Trinity Evangelical Divinity School. Freelance writer and consultant; Faculty, Bible World Seminars. Published author. Began teaching at JUC in 2008.

Bryan Beyer, Ph.D.

B.A., Colorado State University; M.Div., Denver Conservative Baptist Seminary; Ph.D., Hebrew Union College-Jewish Institute of Religion. Faculty, Columbia International University (1985-2021). Published author. Began teaching at JUC in 2006.

Eldon Clem, Ph.D. – Department Chair, Hebrew and Cognate Languages

B.A., The Master's College; M.A., M.Div., Trinity International University; M.Phil., Ph.D., Hebrew Union College - Jewish Institute of Religion. Ordained rabbi. Published author. Began teaching at JUC in 2011.

Chandler Collins, M.A. Ph.D. Candidate, Bar-Ilan

B.A., Moody Bible Institute; graduate studies, Jerusalem University College; M.A., M.A., Trinity Evangelical Divinity School. Ph.D. Candidate, Bar Ilan University. Excavations at Khirbet Qeiyafa and Abel Beth Maacah. Former Dean at Jerusalem University College. Published Author. Began teaching at JUC in 2017.

Tali Debbi, M.A.

B.A., M.A The Hebrew University of Jerusalem. Hebrew instructor, Rothberg International School at the Hebrew University of Jerusalem. Began teaching at JUC in 2022.

Kaitlyn Hawn, M.A. Ph.D. Candidate, Oxford

B.A., Gordon College; M.A., M.A., Jerusalem University College; M.Phil., Ph.D. Candidate, University of Oxford. Published author. Began teaching at JUC in 2018.

Petra Heldt, Ph.D. – Department Chair Hebraic Roots of Christianity

Mag. Theol., Humboldt University Berlin (Kirchliche Hochschule); Ph.D., The Hebrew University of Jerusalem. Director of the Ecumenical Theological Research Fraternity in Israel. Ordained minister. Published author. Began teaching at JUC in 1990.

Oliver Hersey, Ph.D.

B.A., Calvin College; M.A., Trinity Evangelical Divinity School; Ph.D., Trinity Evangelical Divinity School. Ordained Minister. President of Jerusalem University College. Began teaching at JUC in 2021.

Jonathan Kaplan, Ph.D., - Department Chair, Cultural Studies of Israel and Palestine

B.A., M.A., Ph.D., in Modern Jewish History, The Hebrew University of Jerusalem. Recipient of the Herzl Fellows Award. Past Vice Provost, Rothberg International School at the Hebrew University of Jerusalem. Born in the U.S., resided in Israel since 1972. Published author. Began teaching at JUC in 1986.

Kyle Keimer, Ph.D.

B.A. The Ohio State University; M.A. Wheaton College, M.A. Ashland Theological Seminary, Ph.D. University of California, Los Angeles. Visiting Scholar Pacific School of Religion. Excavations at Khirbet er-Rai (co-Director), Tel Azekah, Khirbet Qeiyafa, Jaffa, Hazor, Mitham, and Idalion, Published Author. Began teaching at JUC in 2022.

Shulamit Laderman, Ph.D.

B.A., M.A., Ph.D., The Hebrew University of Jerusalem. Lecturer, Schechter Institute of Jewish Studies. Published author. Began teaching at JUC in 2018.

Carl Laney, Th.D.

B.S., University of Oregon; M.Div., Th.M., Western Seminary; Th.D., Dallas Theological Seminary; graduate studies, Institute of Holy Land Studies. Professor Emeritus of Biblical Literature, Western Seminary. Published author. Began teaching at JUC in 2007.

Yigal Levin, Ph.D.

B.A., M.A., Ph.D., Bar-Ilan University. Faculty, Bar-Ilan University. Excavations at Sumaqa (Mt. Carmel), Kefar Hanania, Beth Shemesh and Tell es-Safi (Gath). Published author. Began teaching at JUC in 2006.

Chris McKinny, Ph.D.

B.A., The Master's College; M.A., Jerusalem University College; M.A., Bar-Ilan University; Ph.D., Bar-Ilan University. Research Fellow, Geshar Media. Excavations at Tel Burna, Tell es-Safi, Kiriath-jearim, and Horvat Eres. Senior staff member, Tel Burna Archaeological Project. Ordained minister. Published author. Began teaching at JUC in 2021.

Cynthia Parker, Ph.D.

B.A., Butler University; M.A., M.A.R., Gordon-Conwell Theological Seminary; graduate studies, Jerusalem University College; Ph.D., University of Gloucestershire. Published author. Began teaching at JUC in 2006.

Elaine Phillips, Ph.D., - Department Chair, Biblical History and Geography

B.A., Cornell University; M.Div., Biblical Theological Seminary; M.A., Institute of Holy Land Studies; Ph.D., The Dropsie College for Hebrew and Cognate Learning. Professor Emerita of Biblical and Theological Studies, Gordon College. Published author. Began teaching at JUC in 1997.

Adolfo Roitman, Ph.D.

M.A., University of Buenos Aires; M.A., Ph.D., The Hebrew University of Jerusalem. Ordained rabbi. Curator and Director, The Shrine of the Book, Israel Museum. Published author. Began teaching at JUC in 2017.

Bernard Sabella, Ph.D.

B.A., Franklin and Marshall College; Ph.D., The University of Virginia. Faculty and Chair, Department of Social Science, Bethlehem University. Elected member of the Palestinian Legislative Council representing Jerusalem. Published author. Began teaching at JUC in 1994.

Brian Schultz, Ph.D.

B.A., Briercrest Bible College; M.A., Jerusalem University College; Ph.D. Bar Ilan University. Faculty, Biblical and Religious Studies, Fresno Pacific University. Excavations at Tell Miqne, Tell es-Safi and Qumran. Published author. Began teaching at JUC in 1997.

Yiftah Shalev, Ph.D.

B.A., M.A., The Hebrew University of Jerusalem; Ph.D., The University of Haifa. Senior field archaeologist at the Israel Antiquities Authority. Excavations at Tel Dor, Tel Esur, and the City of David (Giva'ti Parking Lot). Published author. Began teaching at JUC in 2022.

Daphna Sharef-Davidovich, Ph.D.

B.A., M.A., The Hebrew University of Jerusalem; Ph.D., Ben-Gurion University of the Negev. Faculty, Ben-Gurion University of the Negev. Published author. Began teaching at JUC in 2012.

Moshe Silberschein, M.H.L.

B.A., Columbia University; B.H.L., M.H.L., Jewish Theological Seminary. Faculty, Hebrew Union College - Jewish Institute of Religion. Ordained rabbi. Began teaching at JUC in 1992.

Joe Uziel, Ph.D.

B.A., M.A., Ph.D., Bar-Ilan University. Archaeologist and head of the Dead Sea Scrolls Unit at the Israel Antiquities Authority. Excavations in the City of David and the Western Wall Tunnels. Published author. Began teaching at JUC in 2021.

Chris Vlachos, Ph.D.

M.A., Trinity Evangelical Divinity School; Ph.D., Wheaton College; Former Director of Semester in Jerusalem Program, Wheaton College. Published author. Began teaching at JUC in 2023.

Oded Yinon, M.A.

B.A., M.A., The Hebrew University of Jerusalem. Published author. Began teaching at JUC in 1987.

JUC Consortium Schools

SEMINARIES AND GRADUATE SCHOOLS

Alliance Theological Seminary	New York
Asbury Theological Seminary	Kentucky
Bethel Seminary	Minnesota
Calvin Theological Seminary	Michigan
Columbia Biblical Seminary	South Carolina
Concordia Lutheran Seminary	Alberta
Cornerstone Theological Seminary	Michigan
Denver Seminary	Colorado
Fuller Seminary	California
Gordon-Conwell Theological Seminary	Massachusetts
Grace Theological Seminary	Indiana
Kobe Lutheran Theological Seminary	Japan
Korea Baptist Theological University/Seminary	South Korea
Metro Atlanta Seminary	Georgia

Moody Theological Seminary	Michigan
Multnomah Biblical Seminary	Oregon
Nazarene Theological Seminary	Missouri
Northeastern Seminary	New York
Northern Seminary	Illinois
Reformed Theological College	Australia
Southern Baptist Theological Seminary	Kentucky
Torch Trinity Graduate University	South Korea
Trinity Evangelical Divinity School	Illinois
Urbana Theological Seminary	Illinois
Veritas International University	California
Western Seminary	Oregon
Westminster Seminary California	California
Westminster Theological Seminary	Pennsylvania

COLLEGES AND UNIVERSITIES

Alliance University	New York
Alphacrucis University College	Australia
Asbury University	Kentucky
Bethel University	Indiana
Bethel University	Minnesota
Biola University	California
Bob Jones University	South Carolina
Booth University College	Manitoba
Boyce College	Kentucky

Cairn University	Pennsylvania
Calvin University	Michigan
Cedarville University	Ohio
Central Christian College of Kansas	Kansas
Columbia Bible College	British Columbia
Columbia International University	South Carolina
Cornerstone University	Michigan
Covenant College	Georgia
Crown College	Minnesota
Eastern University	Pennsylvania
Evangel University	Missouri
Geneva College	Pennsylvania
Gordon College	Massachusetts
Greenville University	Illinois
Grove City College	Pennsylvania
Houghton University	New York
Huntington University	Indiana
Indiana Wesleyan University	Indiana
Kairos University	South Dakota
Korea Baptist Theological University/Seminary	South Korea
Kuyper College	Michigan
Laidlaw College	New Zealand
Lancaster Bible College	Pennsylvania
LeTourneau University	Texas
Malone University	Ohio

Messiah University	Pennsylvania
Multnomah University	Oregon
Northwest University	Washington
Northwest Nazarene University	Idaho
Oak Hills Christian College	Minnesota
Oral Roberts University	Oklahoma
Palm Beach Atlantic University	Florida
Regent College	British Columbia
Simpson University	California
Taylor University	Indiana
Toccoa Falls College	Georgia
Trinity International University	Illinois
Union University	Tennessee
University of Northwestern - St. Paul	Minnesota
Westmont College	California
Wheaton College	Illinois
William Jessup University	California

Reading Academic Catalogue

As it concerns “Resources” and/or “Services” that Jerusalem University College has, students are directed to the Student Handbook Catalogue. We encourage all persons planning to visit or participate in Academic Programs at Jerusalem University College to review in full this Academic Catalogue to know what can be expected when studying at Jerusalem University College.